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DEPARTMENT OF CAREER AND PROFESSIONAL DEVELOPMENT

TENTATIVE WINTER 2017 TIMETABLE FOR GRADUATE CERTIFICATE AND DIPLOMA PROGRAMS

This timetable is available at <http://www.mcgill.ca/continuingstudies/schedule> and is subject to change. Please consult this website before going to class for the most up-to-date information. For information on the School's policies and procedures, please refer to the 2016/2017 calendar available at <http://www.mcgill.ca/continuingstudies>

Cet horaire se trouve également à <http://www.mcgill.ca/continuingstudies/fr/grille-horaire> et est sujet à des changements. S'il vous plaît consulter le site avant de vous rendre à votre cours pour obtenir les tout derniers renseignements. Pour de plus amples informations sur nos politiques et procédures, veuillez consulter l'annuaire 2016/2017 au : <http://www.mcgill.ca/continuingstudies/fr>

IMPORTANT DATES – WINTER 2017

- January 4: Courses begin. Deadline to transfer or cancel a course with full refund. Course deleted from record.
- January 19th: Deadline to transfer or cancel a course with refund **LESS \$20**. Course deleted from record.
- January 26th: Deadline to apply for a refund **LESS \$20**. Withdrawal grade of "W" will appear on record; not included in GPA.
- March 8th: Deadline to withdraw from Winter Courses. **NO REFUND**. Grade of "W"; not included in GPA.
- After March 8th: **NO refund, NO withdrawals**. Unexcused Absence "J" (failed); the student is registered for a course but does not write the final examination and/or do required work; calculated as a failure in the GPA and CGPA.

DATES IMPORTANTES – HIVER 2017

- 4 janvier : Les cours débuteront. Date limite de changement ou abandon de cours avec remboursement complet.
- 19 janvier : Date limite de transfert de cours ou remboursement. Des frais de 20\$ seront applicables, pour chaque cours abandonné. Cours supprimé du dossier.
- 26 janvier : Date limite de remboursement avec frais de 20\$. Note "W" (**AUCUN CHANGEMENT DE COURS.**)
- 8 mars: Date limite d'abandon de cours de la session d'hiver. **AUCUN REMBOURSEMENT**. Note de "W" ; exclu de la moyenne des notes pondérées.
- Après le 8 mars: **Aucun remboursement, aucun abandon de cours.** Note finale "J" (échec). Absence non justifiée (échec) : L'étudiant inscrit ne s'est pas présenter à l'examen ou n'a pas réalisé d'autres travaux essentiels, sans fournir de raisons valables ; correspond à un échec dans la moyenne des notes pondérées et la moyenne cumulative des notes pondérés.

NOTE: Ceasing to attend class, notifying the instructor and telephone calls to the University's administrative offices does not constitute official withdrawal from courses. Official administrative procedures must be followed to avoid a grade of "J" (absent/failed) being placed on a student's transcript. Students are responsible (academically and financially), for all courses in which they have registered unless they officially withdraw in person, on MINERVA, or by registered mail by the deadline dates specified by the School of Continuing Studies.

NOTE : Le fait de ne plus assister à un cours, d'en aviser le professeur et de communiquer par téléphone avec les bureaux administratifs de L'Université ne constitue pas un abandon officiel du cours. Il faut suivre les procédures administratives officielles pour éviter d'avoir la note J (absent/échec) inscrite sur le relevé de note d'un étudiant. Les étudiants sont responsables (au niveau scolaire et financier) pour tous les cours auxquels ils sont inscrits à moins qu'ils n'aient abandonné officiellement le cours en personne, sur le site MINERVA ou par courrier recommandé avant la date limite précisée par l'École d'éducation permanente.

STUDY BREAK: Monday, February 27th – Saturday, March 4th, 2017
(no classes will be held during this week.)

Congé de mi- trimestre : lundi, le 27 février—samedi, le 4 mars, 2017
(aucune classe durant cette semaine.)

FINAL EXAM PERIOD: Thursday, April 13th- Friday, April 28th, 2017

SESSION D'EXAMEN FINAL: lundi, le 13 avril – vendredi, le 28 avril, 2017

N.B.: An extra Monday class will be given on **Friday, April 1, 2017** to replace lectures that would have been held on **Easter Monday, March 28th, 2017**.

N.B.: les classes qui auraient eu lieu **lundi, le 28 mars, 2017 (lundi de Pâques)** vont être offertes **vendredi, le 1 April, 2017**.

N.B.: VACATION PLANS DO NOT CONSTITUTE VALID GROUNDS FOR THE DEFERRAL OR RE-SCHEDULING OF FINAL EXAMINATIONS

N.B.: LES PROJETS DE VACANCES NE CONSTITUENT PAS UN MOTIF VALABLE DE REPORT D'EXAMEN

Winter Session						
Course No.	Sec.	CRN	Course Title	Pre-req	Day	Time
ACCT 654	751	14570	Issues in Professional Accounting 2		MON	18:05-20:55
ACCT 664	771	14572	Strategic Aspects of Accounting 2		WED	18:05-20:55
CACC 520	781	2058	Accounting for Management	Co-requisite: CMS2 500. Only for students in Cert. in Logistics Mgmt, Cert. in Health & Social Services Mgmt and all graduate students.	THU	18:05-20:55
CACC 521	781	9707	Concepts of Financial Accounting		THU	18:05-20:55
CCAU 511	751	14106	Auditing 1	CCFC 512	MON	18:05-20:55
CCFC 511	781	4825	Financial Accounting 1	CACC 521	THU	18:05-20:55
CCFC 512	781	4826	Financial Accounting 2	CCFC 511 and CFIN 512	THU	18:05-20:55
CCFC 513	771	2018	Financial Accounting 3	CCFC 512	WED	18:05-20:55
CCLW 511	771	13840	Law 1		WED	18:05-20:55
CCMA 511	761	12306	Managerial Accounting 1	CCFC 511	TUE	18:05-20:55
CCMA 522	761	14110	Managerial Accounting 2	CCMA 511	TUE	18:05-20:55
CCMA 523	761	14111	Managerial Accounting 3	CCMA 522	TUE	18:05-20:55
CCS2 508	771	16737	Web Application Development	Restriction: Students must have successfully completed an introductory computer programming course. Students who have not met this requirement must successfully complete CCCS 300 Programming Techniques 1	WED	18:05-20:55
CCS2 550	781	16739	Multimedia Communication Design and Marketing		THU	18:05 - 20:55
CCTX 511	751	2022	Taxation 1	CACC 521 or CACC 520	MON	18:05-20:55
CCTX 532	741	16765	Taxation 2	CCTX 511	SAT	09:00-12:00
CEC2 532	751	2941	Business Economics	Restricted to students in the Certificates in Finance and Risk Management or other CPD Graduate programs.	MON	18:05-20:55
CEC2 532	761	2039	Business Economics	Restricted to students in the Certificates in Finance and Risk Management or other CPD Graduate programs.	TUE	18:05-20:55
CEN2 500	781	16819	New Venture Formation		THU/SAT	Please See Notes
CEN2 505	781	16820	Sales and Negotiation Strategies		THU	18:05 - 20:55
CEN2 507	780	16840	Venture Growth Strategies		THU/SAT	Please See Notes

Winter Session						
Course No.	Sec.	CRN	Course Title	Pre-req	Day	Time
CFIN 500	751	12311	Financial Markets and Institutions		MON	18:05-20:55
CFIN 507	761	11782	Analysis of Financial Statements	CACC 521	TUE	18:05-20:55
CFIN 512	751	12312	Corporate Finance	(CACC 520 or CACC 521) and Co-Requisite: CMS2 521	MON	18:05-20:55
CFIN 522	781	16741	Applied Topics in Corporate Finance	CFIN 512	THU	18:05-20:55
CFIN 525	771	16742	Treasury Management	CACC 521	WED	18:05-20:55
CFIN 528	781	16743	Strategic Asset and Liability Management	CACC 521	THU	18:05-20:55
CFIN 530	761	16745	Investment Analysis	CEC2 532 and CFIN 512	TUE	18:05-20:55
CFIN 540	751	16746	Introduction to International Finance	CFIN 512	MON	18:05-20:55
CFIN 553	741	13823	Corporate Mergers and Acquisitions	CACC 521 and CFIN 512	SAT	18:05-20:55
CGM2 510	771	8362	Project Management: Tools and Techniques		WED	18:05-20:55
CHLC 500	781	9040	Health and Social Service Systems		THU	18:05-20:55
CHLC 552	761	2027	Legal & Ethical Aspects: Health and Social Service	Co-requisite: CHLC 500	TUE	18:05-20:55
CIAM 510	771		Overview of the Aviation Field		WED/SAT	Please See Notes
CIAM 521	771	16780	Aviation Safety and Security Management	CIAM 510	WED/SAT	Please See Notes
CIAM 524	771	16773	Airline Management	CIAM 510	WED	18:05-20:55
CIAM 526	771	16779	Air Cargo Management	CIAM 510	WED/SAT	Please See Notes
CMIS 541	761	2040	Information Systems for Managers		TUE	18:05-20:55
CMIS 543	751	16747	Internet Business Analysis and Optimization		MON	18:05-20:55
CMIS 544	761	2043	Social Media Marketing and Technology		TUE	18:05-20:55
CMR2 542	751	2044	Marketing Principles and Applications		MON	18:05-20:55
CMR2 543	751	16748	Marketing of Services	CMR2 542 and CMR2 548	MON	18:05-20:55
CMR2 548	771	13434	Processes of Marketing Research	Corequisite: CMR2 542	WED	18:05-20:55
CMR2 556	771	13428	Buyer Behaviour	CMR2 542 and CMR2 548	WED	18:05-20:55
CMR2 564	761	2047	Marketing Comms - A Strategic Appr	CMR2 542 and CMR2 548	TUE	18:05-20:55
CMR2 566	781	16749	Global Marketing Management	CMR2 542 and CMR2 548	THU	18:05-20:55
CMS2 500	771	6373	Mathematics for Management	CMSC 000 or Exemption by Examination.	WED	18:05-20:55
CMS2 521	771	2060	Applied Management Statistics	CMS2 500 or Exemption by Examination	WED	18:05-20:55
CMS2 524	781	16750	Management of Service Operations	CMS2 515	THU	18:05-20:55
CMS2 525	771	9713	Supply Chain Management	CMS2 505 and CMS2 515	WED	18:05-20:55

Winter Session						
Course No.	Sec.	CRN	Course Title	Pre-req	Day	Time
CMS2 527	761	16751	Business Intelligence and Analytics	CMS2 500	TUE	18:05 - 20:55
CMS2 533	751	13439	Lean Ops. & Performance Mgmt in Health Services	Co-requisite: CHLC 500	MON	18:05-20:55
CMS2 540	751	13608	Six-Sigma Quality Management	CMS2 500 and CMS2 532	MON	18:05-20:55
CMSC 000	741	15521	Foundations of Mathematics		SAT	09:00-12:00
CMSC 000	781	2065	Foundations of Mathematics		THU	18:05-20:55
CORG 551	761	2049	Behaviour in Organizations		TUE	18:05-20:55
CORG 551	771	2658	Behaviour in Organizations		WED	18:05-20:55
CORG 553	751	9262	Employee and Labour Relations	Note: For students in Graduate Health Care Programs, this course has replaced CHLC 522.	MON	18:05-20:55
CORG 554	761	7598	Managing Occupational Health and Safety		TUE	18:05-20:55
CORG 555	781	6378	Strategic H.R. Management	Co-requisite: CORG 551	THU	18:05-20:55
CORG 560	771	6379	Staffing Organizations	CORG 555	WED	18:05-20:55
CORG 561	761	6731	Developing Human Resources	CORG 555	TUE	18:05-20:55
CORG 562	751	6380	Total Compensation and Rewards	CORG 555	MON	18:05-20:55
CORG 565	781	7599	Managing HR Management Info	CORG 555	THU	18:05-20:55
CPL2 510	741	11554	Communication and Networking Skills		SAT	18:05-20:55
CPL2 524	761	16752	Introduction to International Business	Advanced Students: (Minimum 5 required courses completed)	TUE	18:05-20:55
CPL2 532	761	12606	Leading Change		TUE	18:05-20:55
CPL2 533	781	12608	Developing Leadership Skills		THU	18:05-20:55
CPL2 552	781	14132	Strategic Management	Core Program	THU	18:05-20:55
CPRL 510	751	6381	Fundamentals of P.R.		MON	18:05-20:55
CPRL 520	761	6382	Applied P.R. Communications	Co-requisite: CPRL 510	TUE	18:05-20:55
CPRL 531	781	10660	Media Context and Applications	Co-requisite: CPRL 510 and CPRL 520	THU	18:05-20:55

**Winter
Session**

Course No.	Sec.	CRN	Course Title	Pre-req	Day	Time
CPRL 533	751	16755	Communications in the Corporate Sector	CPRL 510 and CPRL 520	MON	18:05-20:55
CPRL 535	771	16766	Public Opinion and Public Policy	Corequisite: CPRL 531	WED	18:05-20:55
CPRL 540	761	16767	Communication Planning	CPRL 530 and CPRL 535	TUE	18:05 - 20:55
MGCR 331	751	2004	Information Systems	CMSC 101 or Exemption by Examination or Departmental Approval	MON	18:05-20:55