



**Client Services (Mon –Thur: 9:00 a.m. – 6:15 p.m.; Fri: 9:00 a.m. – 5:00 p.m.):** (514) 398-6200

**e-mail:** [info.conted@mcgill.ca](mailto:info.conted@mcgill.ca) / **Web:** [www.mcgill.ca/continuingstudies](http://www.mcgill.ca/continuingstudies)

## DEPARTMENT OF CAREER AND PROFESSIONAL DEVELOPMENT WINTER 2018 TIMETABLE FOR UNDERGRADUATE CERTIFICATE PROGRAMS

This timetable is available at <http://www.mcgill.ca/continuingstudies/schedule> and is subject to change. **Please consult this website before going to class for the most up-to-date information.** For complete information on the School's policies and procedures, please refer to the 2017/2018 calendar available on the web at <http://www.mcgill.ca/continuingstudies>

Cet horaire est disponible au : <http://www.mcgill.ca/continuingstudies/fr/grille-horaire> et est sujet à des changements. **S'il vous plaît consulter le site avant de vous rendre à votre cours pour obtenir les tout derniers renseignements.** Pour de plus amples informations sur nos politiques et procédures, veuillez consulter l'annuaire 2017/2018 au : <http://www.mcgill.ca/continuingstudies/fr>

### IMPORTANT DATES – WINTER 2018

January 8: Courses begin. Deadline to transfer or cancel a course with full refund. Course deleted from record.

January 17: Deadline to transfer or cancel a course with refund **LESS \$20**. Course deleted from record.

January 26: Deadline to apply for a refund **LESS \$20**. Withdrawal grade of "W" will appear on record; not included in GPA.

March 7: Deadline to withdraw from Winter Courses. **NO REFUND**. Grade of "W"; not included in GPA.

**After 7 March:** **NO refund, NO withdrawals.** Unexcused Absence "**J**" (failed); the student is registered for a course but does not write the final examination and/or do required work; calculated as a failure in the GPA and CGPA.

### DATES IMPORTANTES – HIVER 2018

8 janvier : Les cours débuteront. Date limite de changement ou abandon de cours avec remboursement complet.

17 janvier : Date limite de transfert de cours ou remboursement. Frais de 20\$ par abandon. Cours supprimé du dossier.

26 janvier : Date limite de remboursement avec frais de 20\$. Note "W" (**AUCUN CHANGEMENT DE COURS.**)

7 mars: Date limite d'abandon de cours de la session d'hiver. **AUCUN REMBOURSEMENT.** Note de "W" ; exclu de la moyenne des notes pondérées.

**Après le 7 mars:** **Aucun remboursement, aucun abandon de cours.** Note finale "**J**" (échec). Absence non justifiée (échec) : L'étudiant inscrit ne s'est pas présenter à l'examen ou n'a pas réalisé d'autres travaux essentiels, sans fournir de raisons valables ; correspond à un échec dans la moyenne des notes pondérées et la moyenne cumulative des notes pondérés.

**NOTE:** Ceasing to attend class, notifying the instructor and telephone calls to the University's administrative offices does not constitute official withdrawal from courses. Official administrative procedures must be followed to avoid a grade of "J" (absent/failed) being placed on a student's transcript. Students are responsible (academically and financially), for all courses in which they have registered unless they officially withdraw in person, on MINERVA, or by registered mail by the deadline dates specified by the School of Continuing Studies.

**NOTE :** Le fait de ne plus assister à un cour, d'en aviser le professeur et de communiquer par téléphone avec les bureaux administratifs de L'Université ne constitue pas un abandon officiel du cours. Il faut suivre les procédures administratives officielles pour éviter d'avoir la note J (absent/échec) inscrite sur le relevé de note d'un étudiant. Les étudiants sont responsables (au niveau scolaire et financier) pour tous les cours auxquels ils sont inscrits à moins qu'ils n'aient abandonné officiellement le cours en personne, sur le site MINERVA ou par courrier recommandé avant la date limite précisée par l'École d'éducation permanente.

**STUDY BREAK: Monday, March 5 – Sunday, March 11, 2018**  
(no classes will be held during this week)

**Congé de mi- trimestre : lundi, le 5 mars au dimanche, le 11 mars, 2018**  
(aucune classe durant cette semaine)

**FINAL EXAM PERIOD: Tuesday, April 17 – Monday, April 30, 2018**

**SESSION D'EXAMEN FINAL: mardi, le 17 avril au lundi, le 30 avril, 2018**

**N.B.: VACATION PLANS DO NOT CONSTITUTE VALID GROUNDS FOR THE DEFERRAL OR RE-SCHEDULING OF FINAL EXAMINATIONS**

**N.B.: LES PROJETS DE VACANCES NE CONSTITUENT PAS UN MOTIF VALABLE DE REPORT D'EXAMEN**

<i>Winter Session</i>									
<i>Course No.</i>	<i>Sec.</i>	<i>CRN</i>	<i>Course Title</i>	<i>Pre-req</i>	<i>Day</i>	<i>Time</i>	<i>Bldg/Room</i>	<i>Lecturer(s)</i>	<i>Texts (*Required / ~Optional)</i>
ACCT 351	781	4581	Intermediate Financial Accounting 1	MGCR 211	THU	18:05-20:55	RPHYS 118	M. Murray K. Zajdman- Borden	TBA
ACCT 352	781	4582	Intermediate Financial Accounting 2	ACCT 351 and MGCR 341 or ACCT 311 and MGCR 341	THU	18:05-20:55	ENGMD 276	R. Cecere	*Kieso, Weygandt Et Al, Int Fin Acc Volume 2, 11th Ed., 978-1-119-04854-1, Wiley.
ACCT 354	781	11746	Financial Statement Analysis	MGCR 211 and MGCR 341	THU	18:05-20:55	BURN 1B39	M. Murray A. Noviello	*T. Robinson Et Al, International Financial Statement Analysis, 3rd Ed., 978-0-470-28766, Wiley.
ACCT 361	751	18687	Management Accounting	MGCR 211	MON	18:05-20:55	688SH 1155	K. Parent	*Horngren Datar Rajan Beaubien Graham, Cost Accounting A Managerial Emphasis, 7th Ed., 9780133138443, Pearson.
ACCT 362	761	14136	Cost Accounting	ACCT 361	TUE	18:05-20:55	ENGTR 0070	D. Lapointe	*Horngren, Datar, Rajan, Beaubien, Graham, Cost Accounting: A Managerial Emphasis, 7th Ed., 978-0-13-313844-3, Pearson.
ACCT 385	751	4201	Principles of Taxation	MGCR 211	MON	18:05-20:55	BURN 1B39	J. Armanious	*Calvert, Gall, Pearson, Ey Federal Income Tax Act, 15th Ed., Cica. *Byrd And Chen, Canadian Tax Principles,, 2017 And 2018 Edition, 9780134833644, Pearson.
ACCT 453	781	4202	Advanced Financial Accounting	ACCT 352	THU	18:05-20:55	ENGTR 0060	J. Wilson	*Hilton Herauf, Modern Advanced Accounting, 8th Ed., Mcgraw Hill.
ACCT 475	751	14138	Principles of Auditing	ACCT 352 or ACCT 312	MON	18:05-20:55	BRONF 310	R. Cecere	*Moroney Campbell Hamilton, Auditing - A Practical Approach, 2nd Cdn. Ed., 978-1-118-84941-5, Wiley.
ACCT 486	751	4207	Business Taxation 2	ACCT 385 or ACCT 412	MON	18:05-20:55	ENGTR 1100	J. Triassi	*Byrd & Chen, Canadian Tax Principles, 2017-2018, Pearson. *Alycia Calvert, Freer Gall, Murray Pearson, Ey's Federal Income Tax Act, 2017 Edition, Cpa Canada.
BUSA 364	771	1979	Business Law 1		WED	18:05-20:55	ENGTR 0100	R. Cox	*Richard A. Yates, Legal Fundamentals For Canadian Business, 4th Edition, 978-0-13-337028-7, Pearson. *N. Papatheodorakos, Essentials Of Quebec Business Law, 4th Ed., 978-0-9869322-5-0, Paladin.
CACC 220	781	15375	Accounting Concepts for Managers	CMSC 000	THU	18:05-20:55	ENGMD 279	T. Cohen D. Lapointe	*Braun, Tietz, Harrison, Accounting, 3rd Custom Edition, 9781269981330, Pearson Canada.
CCCS 300	781	2035	Programming Techniques 1	Co-requisite: MGCR 331 and CMSC 101	THU	18:05-20:55	ENGMC 103	M. Havas	*Y. Daniel Liang, Introduction To Java Programming, Comprehensive Version, 10th Ed., 9780132472753, Prentice Hall.
CCCS 301	751	2036	Programming Techniques 2	CCCS 300	MON	18:05-20:55	688SH 1271	G. Prokopski	*Liang, Introduction To Java Programming, Comprehensive Version, 9th Ed., 978-

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									0132936521, Pearson.
CCCS 310	781	5128	Web Development	CCCS 300	THU	18:05-20:55	688SH 1051	J. Vybihal	*Deitel, Internet And World Wide Web How To Program, , 978-0-13-215100-9, Pearson.
CCCS 315	761	4209	Data Structures & Algorithms	CCCS 300	TUE	18:05-20:55	688SH 1355	H. Lau	*Maria Litvin, Gary Litvin, Java Methods, Object-oriented Programming And Data Structures, Third Ap Edition, 978-0-9824775-6-4, Skylight Publishing.
CCCS 431	771	4210	Networking Fundamentals	CCCS 321	WED	18:05-20:55	688SH 1285	J. Remillieux	TBA
CCOM 205	751	9402	Communication in Management 1		MON	6:05PM-8:55PM	ENGTR 0060	A. Churchill	TBA
CENT 306	750	17925	Launching a New Business		MON/SAT	Please See Minerva	ENGTR 2120	P. McCully	TBA
CENT 308	750	17926	Financing a New Business		MON/SAT	Please See Minerva	ENGTR 2120	J. Sacksner	TBA
CFIN 300	751	12302	Fundamentals of Financial Markets and Institutions		MON	18:05-20:55	ENGTR 1080	S. Laaroussi J. Lutfi	TBA
CFIN 305	741	14143	Investor Behaviour		SAT	14:05-16:55 & Mar 16 (18h-21h)	ENGTR 1080	S. Laaroussi	*H. Kent Baker, Victor Ricciardi, Investor Behavior: The Psychology Of Financial Planning And Investing, 2014, First Edition, 1118492986, Wiley.
CFIN 310	751	12320	Short-Term Financial Management	MGCR 211	MON	18:05-20:55	ENGTR 2110	V. Di Pietro	TBA
CFIN 403	771	13824	Mergers and Acquisitions	MGCR 211 and MGCR 341	WED	18:05-20:55	688SH 1065	G. Clivio	TBA
CGMG 210	751	11572	Fundamentals of Project Management	Restriction: Open to students currently in a program. Not open to Special Students.	MON	18:05-20:55	ENGTR 0100	S. Farha	*Joseph Heagney, Fundamentals Of Project Management, 5th Ed., 978-0-8144-3736-0, Anacom.
CGMG 282	741	16763	Introduction to Business		SAT	9:00-12:00 & Mar. 3 (13h-16h)	ENGTR 1100	P. Mirshak	*Althouse/allan/hartt , The Future Of Business, 5th, 9780176792923, Nelson.
CHLC 415	761	13440	Foundations of Legal & Ethical Aspects	Co-requisite: CHLC 351	TUE	18:05-20:55	BRONF 011	H. Guay	TBA
CMRK 200	761	13429	Fundamentals of Marketing		TUE	18:05-20:55	ENGMC 13	C. Royce	*Crane, Kerin, Hartley, Rudelius, Marketing, 10th Cdn. Ed., 9781259268809, Mcgraw.
CMRK 225	771	13433	Marketing Statistics and Research	Co-requisite: CMRK 200	WED	18:05-20:55	ENGTR 2120	S. Letovsky	*Burns And Bush, Marketing Research, 8th Ed., Pearson.
CMRK 320	771	14921	Principles of Consumer Behaviour	CMRK 200 and CMRK 225	WED	18:05-20:55	ENGMC 12	K. Gardner	*Solomon, White, Dahl, Consumer

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								Gregory	Behaviour: Buying, Having, Being, 7th Cdn.ed., 9780134352671, Pearson.
CMRK 321	761	14922	Integrated Marketing Communications	CMRK 200 and CMRK 225	TUE	18:05-20:55	RPHYS 118	M. Dellar	*Belch, Belch, Guolla, Advertising And Promotion: Integrated Marketing Communications, 6th Ed., 9781259272349, Mcgraw Hill Ryerson.
CMRK 322	751	16738	Basics of Service Marketing	CMRK 200 and CMRK 225	MON	18:05-20:55	RPHYS 114	S. Letovsky	*Wirtz, Lovelock, Essentials Of Services Marketing, 3rd Ed., Pearson.
CMRK 325	781	16740	Global Marketing	CMRK 200 and CMRK 225	THU	18:05-20:55	ENGTR 1080	M. Dellar	*Warren J. Keegan And Mark C. Green, Global Marketing, 9th Ed., 9780134129945, Pearson.
CMSC 000	701	15521	Foundations of Mathematics		FRI	18:05-20:55	BURN 1B45	P. Chouha	*Hang Lau, Foundations Of Mathematics, 2nd Custom Edition, 9780176743574, Nelson Education Ltd. Canada. *Hang Lau, Student Solutions Manual To Accompany Foundations Of Mathematics, 2nd Custom Edition, 9780176764708, Nelson Education Ltd. Canada.
CMSC 000	781	2065	Foundations of Mathematics		THU	18:05-20:55	ENGTR 0100	P. Chouha	*Hang Lau, Student Solutions Manual To Accompany Foundations Of Mathematics, 2nd Custom Edition, 9780176764708, Nelson Education Ltd. Canada. *Hang Lau, Foundations Of Mathematics, 2nd Custom Edition, 9780176743574, Nelson Education Ltd. Canada.
CMSC 101	761	6454	Math Tools for Mgmt Professionals	CMSC 000 or Exemption by Examination with a passing grade of B-.	TUE	18:05-20:55	ENGTR 0100	P. Chouha	*Arranged By Hang Lau, Student's Solutions Manual For Mathematical Tools For Management Professionals, Custom Edition, 978-1-323-44980-6, Pearson Learning Solutions. *Arranged By Hang Lau, Mathematical Tools For Management Professionals, Custom Edition, 9781323449769, Pearson Learning Solutions.
CPDV 302	781	11763	Risk Control	CPDV 301	THU	18:05-20:55	688SH 1161	R. Cross	*Elliott, Michael W., Risk Assessment And Treatment, 1st Ed., 978-0-89463-617-2, Insurance Institute Of America.
CPRL 214	761	12379	Applied Public Relations Methods 1	Co-requisite: CPRL 223	TUE	18:05-20:55	688SH 1399	R. Andrews	~James McCarten, Canadian Press Stylebook, 17th Ed., 978-0-9200009-50-5, The Canadian Press.
CPRL 221	741	13423	Professional Communication and Networking		SAT	9:00-12:00 & Mar. 3 (13h-16h)	ENGTR 1080	Y. Callaway	~Sandra E Lamb, How To Write It, 3rd Ed., 10 Speed Press.
CPRL 224	761	2029	Applied Public Relations Methods 2	(CPRL 214 or CCOM 207 or EDEC 207) and CPRL 223	TUE	18:05-20:55	ENGTR 2110	L. Fortier C. Van Der Meer	*Gerald Graff, Cathy Birkenstein, They Say, I Say, 3rd Ed., 978 0 393 93584 4, Norton. ~Patti Tasko, The Canadian Press Stylebook,

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									12th Ed., The Canadian Press.
CPRL 225	781	10619	Social and Traditional Media Relations	Co-requisites: (CPRL 214 or CCOM 207 or EDEC 207) and CPRL 223	THU	18:05-20:55	BURN 1B36	A. Durocher	TBA
CPRL 226	751	16753	Corporate Communications	(CPRL 214 or CCOM 207 or EDEC 207) and CPRL 223	MON	18:05-20:55	ENGTR 2100	V. Pickering	*James S. O'rouke, Management Communication, 5th Ed., 978-0132671408, Pearson.
CPRL 321	771	16754	PR Issues Management	(CPRL 214 or CCOM 207 or EDEC 207) and CPRL 223	WED	18:05-20:55	BRONF 178	H. Gibbs C. Van Der Meer	*W. Timothy Coombs, Ongoing Crisis Communications, 4th Ed., 978-1-4129-4992-7, Sage Publications. ~Mark E Affleck, Radarscan Issues Management, 1st Ed., Issue Action Publications Inc.
CPRL 322	771	16770	Cases in Public Relations	CPRL 224, CPRL 225 and (CPRL 226 or CPRL 227) and CPRL 321 or contact Department for registration approval.	WED	18:05-20:55	688SH 1091	E. Hirst	*Anne Gregory, Planning And Managing Public Relations Campaigns, 4th Ed., 9780749468734, Kogan Page.
CPRL 510	751	6381	Fundamentals of P.R.		MON	please see notes	ENGTR 1090	N. Papastefanou A. Durocher	*Glen M. Broom And Bey-ling Sha, Cutlip And Center's Effective Public Relations, 11th Ed., 9780132669153, Pearson. ~Maryse Cardin And Kylie Mcmullan, Canadian Pr For The Real World, 1st Ed., 978-0-13-215480-2, Pearson. ~Dennis L. Wilcox And Glen T. Cameron, Public Relations: Strategies And Tactics, 10th Ed., 9780205170005, Pearson.
CTPT 200	751	16768	Introduction to Supply Chain Management		MON	18:05-20:55	BURN 1B36	M. Talla	*Sunil Chopra, Peter Meindl, Supply Chain Management, 5th Ed., 978-0132743952, Pearson.
CTPT 201	761	15368	Sourcing		TUE	18:05-20:55	BURN 1B36	D. Mejean	*Baily, Farmer, Crocker, Jessop, Procurement Principles And Management, 11th Ed., 1292016019, Prentice Hall. ~Fred Sollowish, John Semanik , The Procurement And Supply Manager's Desk Reference, 2nd Ed., 978-1-118-13009-4, Wiley.
CTPT 207	771	12383	Transportation Law & Policy	CTPT 206	WED	18:05-20:55	SHERB550 3RD FLOOR	Z. Kaufman	TBA
CTPT 310	781	12382	Prod. and Inventory Planning & Control II	CTPT 202	THU	18:05-20:55	ENGTR 1100	Y. Kahyaoglu	*Arnold, Chapman, Clive, Introduction To Materials Management, 8th Edition, 9780134203843, Prentice Hall.
FINE 342	741	16761	Corporate Finance	MGCR 341	SAT	9:05 - 11:55	ENGTR 1090	Y. Caron	TBA
FINE 482	761	16760	International Finance I	MGCR 341	TUE	18:05 - 20:55	BURN 306	V. Di Pietro	

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MGCR 211	761	2189	Introduction to Financial Accounting		TUE	18:05-20:55	ARTS W-120	K. Parent	*Kimmel, P. D., Weygandt, J. J., Kieso, D. E., Tren, Financial Accounting: Tools For Business Decision-making, 7th Ed., Wiley.
MGCR 211	771	11773	Introduction to Financial Accounting		WED	18:05-20:55	ENGTR 1100	K. Parent	Same as above
MGCR 222	761	1998	Intro. to Organizational Behaviour		TUE	18:05-20:55	BURN 1B45	K. Malo	*Langton, N., Robbins A.p., And Judge T. A. , Organizational Behaviour. Concepts, Controversies, Applications., 7th Cdn Ed., 978-0-13-359178-1, Pearson 2016.
MGCR 222	771	1999	Intro. to Organizational Behaviour		WED	18:05-20:55	ENGMC 13	K. Malo	Same as above
MGCR 273	771	2000	Introductory Management Statistics	CMSC 101 or Exemption by Examination	WED	18:05-20:55	688SH 495	H. Lau	*Arranged By Hang Lau, Introductory Management Statistics, Custom Edition, 9780176782436, Nelson Education Custom Publishing.
MGCR 293	751	2002	Managerial Economics		MON	18:05-20:55	210/11	K. Salmasi	*Allen,weigelt, Doherty, Mansfield, Managerial Economics (theory, Application And Cases), 8th Ed. (mcgill University Custom Text), 978-0-393-65774-6, W.w.norton. ~Michael Parkin And Robin Bade , Microeconomics: Canada In The Global Environment , 9th Ed. , Pearson Canada.
MGCR 293	752	15913	Managerial Economics		MON	18:05-20:55	DISTANCE Online	K. Salmasi	Same as above
MGCR 331	751	2004	Information Systems	CMSC 101 or Exemption by Examination or Departmental Approval	MON	18:05-20:55	ENGMC 103	G. Thorpe	*R. Kelly Rainer, Brad Prince, Hugh J. Watson , Management Information Systems, 4th Ed., 978-1-119-32109-5, Wiley.
MGCR 341	761	16759	Corporate Finance	MGCR 273 for SCS Students or MGCR 271 or Equivalent	TUE	18:05-20:55	ENGTR 1080	D. Truong	*Berk, Demarzo, Harford, Stangeland, Marosi, Fundamentals Of Corporate Finance , 2nd Ed., 0134384296, Pearson.
MGCR 352	761	14146	Marketing Management 1		TUE	18:05-20:55	ENGMC 13	C. Royce	*Crane, Kerin, Hartley, Rudelius, Marketing, 10th Cdn. Ed., 9781259268809, Mcgraw Hill.
MGCR 382	761	9257	International Business		TUE	18:05-20:55	ENGTR 1100	J. Saba	*Compiled By Professor Dr. John Saba, Custom International Business , 1st Ed., 9781323575000, Pearson Custom Business Resources.
MGCR 423	751	16758	Strategic Management	Advanced Student (Minimum 5 required courses completed)	MON	18:05-20:55	ENGTR 0070	J. Gradek	
MGPO 450	781	14982	Ethics in Management	Advanced student	THU	18:05-20:55	ENGTR 2100	A. Gill	TBA

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ORGB 421	771	13432	Managing Organizational Change	MGCR 222	WED	18:05-20:55	BURN 1B45	E. Campbell	*Cummings & Worley, Organizational Development And Change, 10th Ed., 1133190456, Cengage Learning.
ORGB 423	781	1983	Human Resources Management	MGCR 222	THU	18:05-20:55	ENGTR 2120	M. Daoud	*Stewart, Belcourt, Fitzgerald, Snell, Essentials Of Managing Human Resources, 6th Ed., 9780176570286, Nelson Canada. ~Dessler, Chhinzer , Human Resources Management , 13th Cdn. Ed., 9780134005447, Pearson .
ORGB 424	781	16757	Employment	ORGB 423	THU	18:05-20:55	SHERB550 3RD FLOOR	C. Atallah	TBA
ORGB 426	761	1985	Human Resources Training & Development	ORGB 423	TUE	18:05-20:55	BRONF 179	K. Diaz	*Saks Haccoun, Managing Performance Through Training & Development, 7th Ed., Nelson Education Series .
ORGB 525	751	1986	Compensation Management	ORGB 423	MON	18:05-20:55	BURN 1B45	R. Susel	*Milkovich, Newman, Cole, Compensation, 3rd Ed., 9780070967427, McGraw Hill.