The Montreal Neurological Institute in the Faculty of Medicine at McGill University invites applications for an Academic Associate (Data Governance and Ethics Officer/Associate).

The Canadian Open Neuroscience Platform (CONP) aims to bring together leading scientists in basic and clinical neuroscience to form an interactive network of collaborations in brain research, interdisciplinary student training, international partnerships, clinical translation and open publishing. The CONP will provide a unified interface to the research community to share large-scale databases and facilitate advanced analytic strategies, and will establish a data governance and ethics framework to harmonize data protection/patient privacy procedures across all collaborating sites. Reporting to the executive director of the CONP, the data governance and ethics associate will plan and oversee the development and implementation of data governance activities, procedures and frameworks for CONP and related open neuroscience projects and in coordination with all relevant boards be responsible for all legal and ethical issues related to the projects. Support the activities of the data governance and ethics committee for CONP and liaise with other similar committees at the Montreal Neurological Institute (MNI), the McGill University Health Centre (MUHC) as well as with similar committees in other institutions across Canada (e.g. OBI), develop policy guidelines for data sharing, develop training in these areas, design, conduct and publish ethics and policy research and contribute to grant writing.

Specific duties include:

- Lead the development of a CONP unified ethics and confidentiality framework in coordination with the CONP Data Governance and Ethics Committee and other related entities.
- Develop and implement clear and comprehensive guidelines on data privacy and governance across open neuroscience projects related to CONP (e.g. TOSI, C-BIG), facilitate the review process, manage the procedures and document relevant processes.
- Generate, maintain and implement a legal framework and policy/procedure documents based on the principles of data projection of patient privacy and focusing on the different data types for clinical and research populations.
- Design and provide training in data governance and ethics topics as well as the specific procedures for CONP and related projects. Organize and lead workshops for CONP related activities. Participate in teaching at the university level.
- Contribute to ethics and policy standards development within broader international forums to propagate Open Neuroscience principles and CONP data governance and ethics standards (e.g., the Global Alliance for Genomics and Health).
- Liaise with the MNI and MUHC ethics boards and open neuroscience initiatives to develop best practice in data governance and ethics and contribute to the legal and ethics framework for open science developments in this area.
- Develop in coordination with related local entities (e.g. MNI and MUHC research ethics boards) as well as external organizations (e.g. Ontario Brain Institute) procedures and policies in the areas of data access and governance, consent, privacy, and the return of results, to facilitate the sharing of rich imaging, genomic, clinical and phenotypic datasets.
- Liaise with the CONP Technical Steering Committee and other CONP committees to develop best practice and communicate the work of the CONP Data Governance and Ethics Committee.
- Design, conduct and publish ethics and policy research in support of these policy developments and to address specific CONP and TOSI research ethics issues as well as issues related to research conducted within the McGill Centre for Integrative Neuroscience (MCIN).
- Provide data governance and ethics consultation for CONP members as well as TOSI and MCIN members providing advice to investigators on research ethics committee applications and data sharing plans, developing guidance materials and ethics tools (e.g., Consent Codes Data Use Ontology, Data Sharing Privacy Test).

This position is a contract position for three (3) years, with an automatic review performed after one year. The salary will commensurate with experience.

Education/Experience
The successful candidate must have a graduate education in related field (PhD preferable); with demonstrated experience in data governance and ethics; High level analytical and data processing skills; Experience with teaching and training; Highly motivated with a demonstrated ability to build constructive and effective relationships; Strategic judgment and efficiency; Advanced project management skills; Highly organized and proactive; Excellent interpersonal skills with strong presentation and written communications skills; English & French, spoken & written.

Application Process
Letters of application should be accompanied by a curriculm vitae and sent to Dr. Penelope Kostopoulos by email penelope.kostopoulos@mcgill.ca by December 11, 2017.

We thank all applicants for their interest, however, only applicants selected for an interview will be contacted.

McGill University is committed to equity in employment and diversity. It welcomes applications from indigenous peoples, visible minorities, ethnic minorities, persons with disabilities, women, persons of minority sexual orientations and gender identities, and others who may contribute to further diversification. All qualified applicants are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadians and permanent residents will be given priority.