

**Secretariat**

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Secrétariat

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March 12, 2018

To: All Full-Time Members of the University's Academic staff

CALL FOR NOMINATIONS

Nominations are now called for the following positions:

SENATE: Two representatives of the full-time academic staff at-large of McGill University, including ranked contract academic staff, who hold the rank of full professor or librarian, associate professor or librarian, assistant professor or librarian, and faculty lecturer, for a three-year term commencing September 1, 2018 to succeed Professor Marcelo Lannes (Department of Anesthesia) and Professor Margaret Levey (School of Continuing Studies).

Senate consists of one hundred and eleven members, three of whom are to be representatives of the full-time academic staff at-large of the University, who may come from any department or library but would be able to represent interdisciplinary academic programs, or academic interests beyond a single academic unit level.

Any member of the full-time academic staff is eligible for nomination to this position. A nomination requires the signatures of ten persons who are members of the full-time academic staff. Nominations also require the signature of the person being nominated.

Nominees must submit a **100-word maximum** statement in English and French about why they wish to be elected. This statement, together with the nomination form, must be submitted by the deadline indicated below to Ms. Christine Chehadé, Chief Electoral Officer, Secretariat. The statement should also be submitted electronically to christine.chehade@mcgill.ca.

The official nomination form is included and may be copied as needed. However, nominations on other than official forms will not be accepted. If more than two nominations are received, an election will be conducted.

Recipients of this Call for Nominations may request to verify the electoral list for errors or omissions. Upon request, the list will be made available for consultation in the Secretariat. Any request for modifications to the list is to be made to the Secretariat five (5) working days before the end of the election period.

Nominations must be submitted to Ms. Christine Chehadé in the Secretariat by noon (12pm), **Wednesday, March 28, 2018**. All official nomination forms must be completed in full for the nomination to be eligible.

Edyta Rogowska
Secretary-General