



FEATURED EVENT

safer spaces



[Safer Spaces Workshop: Sexual Orientation and Gender Identity](#)

February 7, 9:30am-12:00pm

An interactive workshop for faculty, staff, and graduate students, this session provides a concise introduction to sexual and gender diversity. Using a combination of multimedia, individual learning and interactive group work, participants will gain an understanding of the concepts, language, and issues most relevant to the current McGill community.

[Register](#)

MYCOURSES TIP OF THE WEEK



[Tip of the Week: Creating a personalized email signature in myCourses](#)

Did you know that you can create a personalized signature to appear at the end of each email you send in myCourses? Access your personal menu in myCourses by clicking your name on the top-right of the minibar, select Account Settings and then apply your [personal email settings](#).

UPCOMING EVENTS



[Safer Spaces Workshop: Disability, Access, and Universal Design](#)

February 19, 2:00pm-4:30pm

This workshop will provide an overview of the evolving notions of disability, impairment and access. A series of interactive tasks concerning disability on campus will lead the participants to re-examine certain preconceptions about the nature of disabilities in higher education, the models for services and best designs for universal access.

[Register](#)



[Safer Spaces Workshop: Aboriginal Perspectives](#)

March 11, 2:00pm-4:30pm

This workshop examines issues related to the inclusion of Aboriginal peoples on our campuses. It provides historical and contemporary information about laws and policies, demographics, and cultural and economic realities. Participants will have the opportunity to apply new ideas and build skills by working through practical scenarios.

[Register](#)

[Safer Spaces Workshop: Race & Cultural Identity](#)

March 20, 9:30am-12:00pm

This workshop addresses the challenges of fostering diversity-receptive cultural attitudes, reducing structural barriers in university life, and building and maintaining respectful spaces for interpersonal engagement. Through case studies, participants will have the chance to practice identifying and



responding to the types of discrimination most commonly encountered in campus life.

[Register](#)

ANNOUNCEMENTS



[McGill IT Services is conducting 2 surveys this February](#)

This year half of all faculty members will be invited to participate in a survey on usage of and satisfaction with McGill's centrally provided IT services; the other half will be invited to the [Educause](#) (ECAR) survey. You will receive an email soon. We appreciate your participation!



[Mid-Course Evaluations](#)

Want to receive useful feedback from students about your course mid-term? [This can help you make changes immediately as well as encourage participation in end-of-course evaluations. Effective strategies include setting up an online survey using myCourses or having an in-class student-led forum.](#)



[Scholarly Writing Workshops, Courses and more for Graduate Students](#)

Scholarly communication is a cornerstone of graduate education. [Graphos](#), the McGill Writing Centre's new graduate initiative, offers [workshops](#), [courses](#), and [peer writing groups](#). Upcoming workshops cover [outlining](#) and [poster presentations](#). Graphos complements the MWC's [tutorial service](#). Inform your supervisees about these new opportunities for improving academic writing.



[Enhanced On-Site Support for Classroom AV Equipment](#)

As of this fall, classroom support has been enhanced. IT technicians are now sent to act as "first responders" when AV problems cannot be resolved immediately via the Help Line (3398 from any campus phone).



[PressReader](#)

Do you enjoy reading newspapers? McGill Library is pleased to offer over 2,300 full-content newspapers from more than 100 countries in 55+ languages in just one app! To download newspapers to your iOS or Android device, access McGill's network on Wifi or (VPN). Note: downloads are limited to 5 issues in 24 hours.



[BrowZine](#)

Access scholarly journals in a browsable format on your iOS or Android device. Use the BrowZine application to easily find, read, and monitor scholarly journals available from holdings at the McGill Library and Open Access publishers.



[Instructor Unavailability for 2014-2015](#)

Please submit in Minerva the days and times you are unavailable to teach for 2014-2015 terms. The deadline is fast approaching - check with your academic unit to find out specific instructions and deadlines. View the updated video for an overview.

[Supervision: Graduate and Postdoctoral Support Website](#)

The new [Supervision website](#) offers over 40 pages of research-based practical advice and guidance

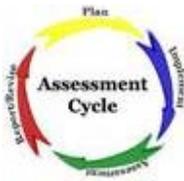
[on the supervisory relationship. Learn how to avoid common problems in supervision and needless delays in degree completion.](#)

TEACHING CHECKLISTS



- [Teaching Preparation Checklist](#)
Preparing to teach a course can feel overwhelming without a timeline of what to do when and an awareness of the resources available. Use the Teaching Checklist to help you find everything you need.
- [IT Checklist for Instructors Preparing for the Academic Year](#)
Use the IT Checklist and articles to help ensure you have everything you need.
- [Library Checklist for Instructors Preparing for the Academic Year](#)
The Library has compiled a short Checklist that outlines main Library services available to support teaching activities of McGill instructors.

LEARN MORE ABOUT



[University Student Assessment Policy START HERE](#)

All students have the right to fair and reasonable assessment of their work; the policy governs the type, timing and conditions of assessments.



[Academic Integrity](#)

What are the issues of academic integrity that may affect your work with students? Learn about resources available and actions you can take to ensure issues are handled appropriately.



[Lecture Recording](#)

Students have told us they find lecture recordings extremely valuable. If you are teaching in a classroom that supports lecture recording, consider signing up now to record your lectures and make them available to your students. [Instructions in the IT Knowledge Base.](#)



[McGill's Teaching for Learning Blog](#)

Join McGill faculty, staff and students in a conversation about higher education. Read the latest posts:

- [Food for Thought – CHEM181x – McGill's First MOOC has begun](#)
- [Five suggestions for improving students' writing in your course, regardless of the subject](#)



[Teaching Snapshots: Perspectives on Teaching and Learning](#)

Ever wonder what other professors do to keep their students engaged? Learn about McGill instructors' thoughts on teaching and learning. Disciplines include: teaching philosophy, law, writing, and statistics.



[Audio Streaming Databases](#)

McGill Library hosts multiple databases where you can access and link to streaming musical recordings ranging from classical music to live concerts. [Accessing off campus: VPN or EZproxy.](#)

[e-Books](#)



Access over 800,000 e-books in 24 collections at the McGill Library. Subjects range from the Reformation, English and American Poetry, to Life and Biomedical Sciences and Theoretical and Computational Physics.



Films on Demand

Integrate high quality online streaming educational videos or fully annotated segments into lectures or presentations. Programs include Canadian Public Performance rights. *Access off campus:* [VPN](#) or [EZproxy](#).

PARTNERS

[Content and Collaboration Solutions \(CCS\)](#) | [IT Customer Services \(ICS\)](#) | [McGill Library](#) | [Social, Equity and Diversity Education Office \(SEDE\)](#) | [Office for Students with Disabilities \(OSD\)](#)

If you have comments about this e-bulletin, or require additional information about the above, please contact us at teaching.tls@mcgill.ca or [514-398-6648](tel:514-398-6648). Teaching and Learning Services, McLennan Library Building, MS 12.