

Department of  
Anthropology  
Graduate  
Orientation  
2018-19





# Who We Are

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- Department Chair - *Professor Setrag Manoukian*
- Graduate Program Director - *Professor Eduardo Kohn*
- Manager, Student Affairs, Arts Administrative Service Centre 2 - *Connie Di Giuseppe*
- Graduate Program Coordinator - *Olga Harmazy*
- *Student Affairs Support Staff located in Leacock 712 detailed list:*

<http://www.mcgill.ca/anthropology/files/anthropology/asc-lea2-who-does-what-dd18may2017.pdf>



# Upcoming Events

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- **AGSEM TA – Wednesday, September 12 from 12:15 pm – 4:30 pm** (Paid training, registration is required, kindly register asap at:  
<http://www.mcgill.ca/skillsets/calendar/teaching/teaching-assistant-training>)
- Advising is done directly with your supervisor, ensure that you contact him/her before the end of add/drop period which is Tues Sept 18<sup>th</sup>.
- *PGSS – Discover McGill Graduate & Postdoctoral Orientation and Welcome Event- Thursday, August 30 – 4:00-8:00 pm Thomson House*  
<https://pgss.mcgill.ca/en/orientation-2018>
- *Department Welcome Party – Wednesday, September 12th - 4:00-6:00 pm - Thomson House (basement level)*
- **STANDD** Seminars are held on Friday's 12:30-2:30 in Peterson Hall, Room 116.



# Registration Dates for Students

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- **All students must have already confirmed their registration for both Fall and Winter terms.**
- **Fall Term Classes begin Tues, Sept 4** (lab component of course will only begin following first lecture)
- Last day to register for registration confirmation without \$125 late fee - August 14, 2018
- Add/drop deadline Fall Term 2018 – Tues Sept 18, 2018
- Course withdrawal deadline Fall Term 2018 (with refund) Tues Sept 25, (NO refund) Tues Oct 30, 2018
- **Winter Term Classes begin- Mon, Jan 7** (lab component of course will only begin following first lecture)
- Add/Drop deadline Winter term – Tues, Jan 22, 2019
- Course withdrawal deadline Winter Term 2019  
(with refund) Tues Jan 29, (NO refund) Tues March 12, 2019
- <https://www.mcgill.ca/importantdates/key-dates>



# Proof of Citizenship

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New students who are Canadian citizens/Permanent Residents/Quebec Residents must submit proof in order to qualify for assessment of fees at the Quebec or Non-Quebec Canadian rate. If you have not done so, please visit the following website

[www.mcgill.ca/legaldocuments](http://www.mcgill.ca/legaldocuments) which will prompt you for information and indicate which documents you need to submit to Enrolment Services.



# Fee Information

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	Fees visible on Account Summary by Term	Payment Due Date
<b>Fall Term</b>		
New Students	Early August	August 31 , 2018
<b>Winter Term</b>		
Returning Students	Early December	January 4, 2019
<b>Summer Term (MA's only)</b>		
Returning Students	End of March	April 26, 2019

<http://www.mcgill.ca/student-accounts/your-account/deadlines-and-penalties>





# Health Insurance

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- Mandatory
- Apply for a Quebec Medicare card. There is normally a three month waiting period - you must be covered, in the interim, by another insurance policy. This coverage can be purchased through the PGSS office: <http://pgss.mcgill.ca/>.



# Academic Integrity Tutorial/Holds

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- Mandatory otherwise a hold will be on your record until you complete the tutorial
- To be completed on MINERVA
- Other reasons you could have a hold put on your record

Enrolment Services has not yet received one or more of your final transcripts - **do not** send these documents to the department

Unpaid tuition or outstanding Library fees





# McGill e-Mail

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- **All students are required to have and use their McGill e-mail address.** E-mail is one of the official means of communication between McGill University and its students. As with all official University communications, it is the student’s responsibility to ensure that time-critical e-mail is accessed, read, and acted upon in a timely fashion. If a student chooses to forward University e-mail to another e-mail mailbox, it is the student’s responsibility to ensure that the alternate account is viable.
- It is a violation of any user of official McGill e-mail addresses to impersonate the University officer, a member of the faculty, staff or student body, in line with the McGill University “Code of Computer User Conduct” and relevant federal and provincial legislation. More information about policy on e-mail communication with students can be found at:

[https://www.mcgill.ca/secretariat/files/secretariat/e-mail-communications-with-students-policy-on\\_3.pdf](https://www.mcgill.ca/secretariat/files/secretariat/e-mail-communications-with-students-policy-on_3.pdf)





# Teaching Assistantships

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- Most students have already been assigned for Fall Term and all student must apply for Winter Term TA ships allocated for that term as part of funding package (this will be posted no later than Oct 15)
- If additional postings become available, they will be posted in the next couple of weeks
- If allocated a TA ship for Fall, fill out TA workload form with instructor and return via email to Joanne Terrasi ([giovanna.terradi@mcgill.ca](mailto:giovanna.terradi@mcgill.ca))
- Payments are received every second Thursday with 1<sup>st</sup> payment around mid-September
- For more information, please contact Connie Di Giuseppe [connie.digiuseppe@mcgill.ca](mailto:connie.digiuseppe@mcgill.ca)



# RA Ships/Funding

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- Research Assistantships
  - may or may not have come in with an RA Ship as part of your funding package
  - you must seek out RA Ships with faculty members especially if you have no external funding
- If you received some funding \$ in your 1<sup>st</sup> year in the form of a fellowship, please note that you will not receive this \$ in subsequent years therefore TA Ships and RA Ships will account for entire funding package. All RA ships are paid via the financial area, Franca Cianci, Manager, located at Leacock 718.

# Registration Cont'd

All graduate students respectively must register for the following unless otherwise advised by their supervisor.

<b>PhD 2 Student registration should look like:</b>			
Fall - Year 1 ( <b>PhD 2</b> )	ANTH 602 Theory I ANTH 609 D1 Proseminar ANTH 5/6XX Elective Course	Winter - Year 1 ( <b>PhD 2</b> )	ANTH 603 Theory II ANTH 609 D2 Proseminar ANTH 5/6XX Elective Course ANTH 5/6XX Elective Course
Fall - Year 2 (PhD 3)	ANTH 5/6XX Elective Course ANTH 5/6XX Elective Course	Winter - Year 2 (PhD 3)	ANTH 701 Comprehensive ANTH 702 Proposal Defence
<b>MA Student registration should look like:</b>			
Fall - Year 1 ( <b>MA 1</b> )	ANTH 602 Theory 1 ANTH 609 D1 Proseminar ANTH 5/6XX Elective Course ANTH 694 MA Thesis Tutorial 1	Winter - Year 1 ( <b>MA 1</b> )	ANTH 603 Theory II ANTH 609 D2 Proseminar ANTH 5/6XX Elective Course
Fall - Year 2 (MA 2)	ANTH 695 MA Thesis Tutorial 2	Winter - Year 2 (MA 2)	ANTH 699 MA Thesis

## Students entering PhD 1 registration should be as follows:

PhD 1		PhD 2		PhD 3	
Fall Term	Winter Term	Fall Term	Winter Term	Fall Term	Winter Term
ANTH 602 Theory I	ANTH 603 Theory II	ANTH 5/6XX Elective Course	ANTH 5/6XX Elective Course	ANTH 5/6XX Elective Course	ANTH 701 Comprehensive Exams
ANTH 609 D1 Proseminar	ANTH 609 D2 Proseminar	ANTH 5/6XX Elective Course	ANTH 5/6XX Elective Course	ANTH 5/6XX Elective Course	ANTH 702 Proposal Defence
ANTH 5/6XX Elective Course	ANTH 5/6XX Elective Course	ANTH 5/6XX Elective Course			

Note: ANTH 602, 603 & 609 are mandatory courses unless otherwise advised by the student's supervisor

9 Complementary Courses required:

- A maximum of 6 credits (2 courses) can be taken from other programs with approval of the supervisor and GPD.
- A maximum of 6 credits or independent (2 reading courses) can be taken with approval of the supervisor and GPD.
- Language Requirement – normally is French however if you require a field language other than French – it can be approved through the Member-at-Large responsible for Language Requirements. For more information please visit: <https://www.mcgill.ca/study/2018-2019/faculties/arts/graduate/programs/doctor-philosophy-phd-anthropology>



## Students entering PhD 2 registration should be:

PhD 2		PhD 3	
Fall Term	Winter Term	Fall Term	Winter Term
ANTH 602 Theory I	ANTH 603 Theory II	ANTH 5/6XX Elective Course	ANTH 701 Comprehensive Exams
ANTH 609 D1 Proseminar	ANTH 609 D2 Proseminar	ANTH 5/6XX Elective Course	ANTH 702 Proposal Defence
ANTH 5/6XX Elective Course	ANTH 5/6XX Elective Course		

Note: ANTH 602, 603 & 609 are mandatory courses unless otherwise advised by your supervisor

A maximum of 6 credits (2 courses) can be taken from other programs with approval of the supervisor and GPD.

A maximum of 6 credits or independent (or 2 reading courses) can be taken with approval of the supervisor and GPD.

Language Requirement – normally is French however if you require a field language other than French – it can be approved through the Member-at-Large responsible for Language Requirements. For more information please visit: <https://www.mcgill.ca/study/2018-2019/faculties/arts/graduate/programs/doctor-philosophy-phd-anthropology>



# Funding Opportunities

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- SSHRC: Available to Canadian Residents
  - Ph.D.: <http://www.sshrc-crsh.gc.ca/funding-financement/programmes-programmes/fellowships/doctoral-doctorat-eng.aspx#a1>
  - MA: [http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/CGSM-BESCM\\_eng.asp](http://www.nserc-crsng.gc.ca/Students-Etudiants/PG-CS/CGSM-BESCM_eng.asp)
- Trudeau: Available to non-Canadians as well
  - <http://www.trudeaufoundation.ca/en/programs/scholarships>
  - Focuses on 4 themes: Human rights, citizenship, environment, Canada and the world
  - Tell me if you think you fit this and want to apply
- Vanier: Available to non-Canadians as well
  - <http://www.vanier.gc.ca/en/home-accueil.html>
  - Large focus on leadership experience
  - Tell me if you think you fit this and want to apply for next year; process already begun this year

# Funding Opportunities Continued

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- *FRQSC: Only Canadian (Quebec residence)*

Deadline: October 18th

- <http://www.frqsc.gouv.qc.ca/en/bourses-et-subventions/consulter-les-programmes-remplir-une-demande/bourse/doctoral-research-scholarships-b2-and-scholarships-for-re-entering-the-research-community-a2d-2018-2019-competition-maz3ovpb1499439419920>
- PBEEE: Quebec fellowship for international Ph.D.s, application in summer
- Application Process: All of these go through the Dept (except FRQSC)., then Faculty, then Program
  - Student applies to dept., dept. selects some to send on to next level, etc





# Fellowships and Awards

<https://www.mcgill.ca/gps/funding/fac-staff/awards>

Award	Deadline for Student Applications to be Sent to GPS (and/or updated on GPS-FAD) from Unit
<a href="#">Dissertation Awards</a>	varies (early Fall & Winter)
<a href="#">Master's CGS</a> (NSERC, SSHRC, CIHR)	February 15, 2019
<a href="#">NSERC</a> Doctoral	October 15 (if it falls on weekend, then the following Monday is deadline)
<a href="#">NSERC USRA</a>	April 16, 2018
<a href="#">PBEEE</a> (Québec Merit Fellowships)	More than one important date, see departmental deadline
<a href="#">SSHRC</a> Doctoral	<del>November 01, 2017</del>
<a href="#">Trudeau Foundation Scholarships</a>	<del>October 31, 2017</del>
<a href="#">Vanier</a>	September 25, 2018
<a href="#">Banting Postdoctoral Fellowship</a>	August 6, 2018



# Tips for Applications

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- Ask your advisors to read and for feedback
- Be specific about methods and data sources
- Follow instructions
- Make an effort to present and publish your work
- Make sure you have something—even minor things for the research accomplishments sections



# Resources

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- Graduate and Postdoctoral Studies - <http://www.mcgill.ca/gps/>
- International Student Service - <http://www.mcgill.ca/internationalstudents/>
- New Student Information - <http://www.mcgill.ca/gradwelcome/>
- Student Forms (add/remove concentration, late course add/drop, add undergrad course, etc) <http://www.mcgill.ca/students/records/forms>
- Ma & PhD Programs - <https://www.mcgill.ca/anthropology/graduate>

Last updated: August 2, 2018