

Minutes of the meeting of the **Academic Policy Committee** held on Thursday 19<sup>th</sup> January 2017, from 4:00 to 5:00 p.m., James Administration Building, Room 302

Present: C. Manfredi (Chair), A. Asghar, A. Campbell, R. Chromik, W. Caplin, A. Dow, N. Dunn, O. Dyens, T. Hébert, L. Khoury, E. Lewis, J. Potter, N. Ross, E. Sarigöllü, E. Sobot, M. Scott, C. Urbain, L. Winer, J. Degans (*Secretary to APC*)

Regrets: J. Chin, K. Lam, K. Massey, S. McDougall, J. Nalbantoglu, B. Nicolau, T. Western

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**1. Agenda**

The agenda was approved

**2. Minutes of meeting of 17<sup>th</sup> November 2016**

The minutes were approved.

**3. Minutes of meeting of 8<sup>th</sup> December 2016**

The minutes were approved.

**4. Business arising**

- i. The Vice-Chair reported that Senate approved all the items recommended by APC at its meeting of November 23<sup>rd</sup>, 2016.
- ii. At its meeting of November 17<sup>th</sup>, 2016, APC reviewed a proposal to create a new Minor Concentration in Hispanic Studies, APC noted the imbalance between the language and culture and civilization courses, and expressed some reservations regarding the title of the program. As agreed, the Office of the Provost and Vice-Principal Academic contacted the Chair of the Department of Languages, Literatures and Cultures, who explained that the Department approaches the teaching of language and literature courses from a holistic perspective instead of clearly separating them. Consequently, the students of LLC are exposed to the linguistics component and the cultural and traditional aspects of languages through both their language and civilization courses. As such, the Department of LLC feels confident that both the content and the title of the minor are appropriate.
- iii. Subcommittee on Continuing Education  
APC approved the nomination of Prof. Christa Scholtz, from the Department of Political Science, as Chair of its Subcommittee on Continuing Education. Dean Potter agreed to reach out to MACES in order to find suitable student representatives to serve on SCE.

**5. New business**

- i. Subcommittee on Courses and Teaching Programs
  - SCTP report #3 on meeting of October 20<sup>th</sup>, 2016  
APC had no comments.
  - SCTP report #5 on meeting of December 1<sup>st</sup>, 2016
    - Schulich School of Music

B.Mus.; Minor in Jazz Arranging and Composition (18 cr.)

– Desautels Faculty of Management

B.Com.; Major in General Management; Concentration in Business Analytics (15 cr.)

*These items were approved and will be reported to Senate for information in APC's 478<sup>th</sup> report for its meeting of February 15<sup>th</sup>, 2017.*

i. **Teaching and Learning Services**

APC reviewed the new Guidelines for the Principal's Prize for Excellence in Teaching, revised by Teaching and Learning Services to include course lecturers as a category for nomination. The committee welcomed the changes. Although a couple of suggestions to modify the wording of the guidelines were made, the Director of TLS thought it would be best to leave the document as presented, and revisit it at a later date if needs be.

**6. Other**

The Chair was questioned on the creation of a new committee mandated with looking at new ways of structuring undergraduate studies. While there is no official committee or mandate yet, Prof. Manfredi confirmed that a working group, led by Prof. A. Piper, is currently being put together to think about the different ways students may construct their pathway to a degree. The group will focus on Arts students, as they may face less external constraints, such as professional accreditation, in their academic endeavors than students in other disciplines.