

## Arts Undergraduate Research Internship Award (ARIA) Application Form

Faculty of Arts Internship Office  
Tel: 514-398-3467 / Leacock, Room 307  
Email: [aio@mcgill.ca](mailto:aio@mcgill.ca) Web: <http://www.mcgill.ca/arts-internships/research>

### Instructions

- Students and their supervising professor should **complete and sign this form**.
- Students should **include a copy of their official transcript** with the application.
- Hand in a hard copy of the completed application to the Arts Internship Office in LEA307
- If you have questions, **contact the Arts Internship Office** or see <http://www.mcgill.ca/arts-internships/research/apply/responsibilities>

### Student Identification

Student Name: \_\_\_\_\_ Email Address: \_\_\_\_\_@mail.mcgill.ca  
McGill ID: \_\_\_\_\_ Telephone: \_\_\_\_\_

### Student Academic Information

Major(s): \_\_\_\_\_ Minor(s): \_\_\_\_\_  Full-Time Student  Part-Time Student  
Expected Date of Graduation (Year/Month) : \_\_\_\_\_  U1  U2  U3

### Faculty Supervisor Information

Name: \_\_\_\_\_ Email: \_\_\_\_\_ Tel.: \_\_\_\_\_  
Department or Unit: \_\_\_\_\_  
Grant agency: \_\_\_\_\_ Grant number: \_\_\_\_\_

### Project Information

Project Title: \_\_\_\_\_  
Main Project Location (City/Country/Dates): \_\_\_\_\_  
Other Project Location (City/Country/Dates): \_\_\_\_\_

## **Project Description**

Include an outline of the project. Specify the student's role, including the tasks and projects they will undertake during the internship. Identify learning goals and outcomes for the internship research.

**Proposed Internship Schedule (11 weeks, approximately 30 hours per week)**

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_ Number of hours per week: \_\_\_\_\_

Proposed weekly schedule (i.e. Monday through Friday, 10AM- 3PM): *Please review project timeline to ensure sufficient time allocated to allow for project completion.*

**Social Equity Arts Undergraduate Research Award ARIA**

We wish for the project to be considered for a Social Equity Undergraduate Research Award.  Yes  No

If yes, the connection with social justice, equity, or diversity should be reflected in the project description. Students should attach a personal statement if they wish to be considered for a Social Equity Undergraduate Research Award, which discusses how they have demonstrated a commitment to equity, diversity, or social justice. The personal statement should have a minimum of 250 words and a maximum of 400 words.

**Student Declaration (please initial)**

I understand that I must attend all required ARIA workshops, including library and poster workshops

I understand that I must prepare an ARIA project poster and attend the Annual Arts Undergraduate Research Event.

I will complete the necessary requirements as listed under Award Recipient Responsibilities at <http://www.mcgill.ca/arts-internships/research/apply/responsibilities>

I understand that I must attend required SEDE equity training prior to the start of the project (SEDE award applicants only).

I understand that I must attend the SEDE Community Engagement Day (SEDE Award applicants only).

I will attend the predeparture session and complete a Travel Registry (*If internship (or part of internship) takes place abroad*)

**Signatures**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Supervising Professor: \_\_\_\_\_ Date: \_\_\_\_\_

Unit Chair, Director, or Designate: \_\_\_\_\_ Date: \_\_\_\_\_

*By signing this form, the proposed supervisor agrees to match the financial contribution from the Faculty of Arts if this project is chosen for an ARIA. Please print and submit a hard copy to the Arts Internship Office, LEA307*