

Odour Reports

If you notice unusual odours in your area

- 1** If you are feeling ill, advise others to leave and then leave the immediate area.
- 2** Call the Facilities Call Centre at **514-398-4555**.
- 3** Clearly identify the location of the odour.

The Facilities Call Centre is staffed Monday to Friday from 7:30 am to 10:00 pm. If the FCC operator is not on duty, the calls are directed to Security.

NATURAL GAS

If you note a heavy gas or rotten egg odour

- 1** Do not activate the fire alarm or turn on or off any lights, electrical appliances or cell phones.
- 2** Evacuate the building immediately, alerting co-workers via word-of-mouth.
- 3** Once outside, move away from the building.
- 4** From a safe location, contact Security at **514-398-3000** (Downtown) or **514-398-7777** (Macdonald).
- 5** Do not re-enter the building until instructed to do so by Security.