

# **SAM GREENE**

1650 Anyway Dr. NW Apt. 104, Anytown, NY 28200

Phone: (000) 000-0000 E-mail: [sgreene2@xyz.com](mailto:sgreene2@xyz.com)

## **RELEVANT EXPERIENCE**

### **University of Anytown (UofA) Freshman Male Initiative**

*Senior Mentor*

Anytown, NY

*September 2012 – present | 6 hours per week*

- Mentored 7 young men to successfully navigate campus, build meaningful relationships with faculty and staff, and access local resources
- Designed and created a series of annual professional development events to prepare young men with skills such as: professional attire, interviewing and resume skills, and time management
- Trained and developed 4 new mentors on challenges and best practices for mentoring through one-on-one advising sessions and ongoing support

### **The Right Choice Program**

*Jobs Program Supervisor*

Anytown, NY

*August 2011 - August 2012 | 15 hours per week*

- Mentored youth and taught life skills needed to be successful in professional environment
- Supervised up to 60 at-risk youth employees at the Tropical Smoothie Stand, a nonprofit job training program
- Created and distributed weekly jobs newsletter for program participants and their families

### **City Office of Employment Youth Ambassador**

*Youth Ambassador*

Anytown, NY

*August 2010 – July 2011 | 15 hours per week*

- Developed and presented workshops on effective leadership and college preparation weekly to over 200 at-risk teens
- Promoted and advised students to become campus leaders in Anytown public schools
- Supported students in the production of a play on issues related to bullying and non-violent interventions

## **VOLUNTEER ACTIVITIES**

### **Inner-city Youth Opportunities**

Anytown, NY

*Mentor*

*June – August 2007, 2008, 2009, 2010 | 40 hours per week during Summer*

- Tutored 10 – 15 mentees on reading comprehension, math, critical thinking, and standardized test preparation
- Led physical fitness activities as well as planned and led field trips to colleges and professional organizations

## **EDUCATION**

**University of Anytown**

*Bachelor of Arts, Global Studies*

May 2014

Anytown, NY

- Dean's List – Fall 2010, 2013 Spring 2011, 2012

## **SPECIALIZED SKILLS & TRAININGS**

- Certified in American Red Cross CPR & First Aid (2012)
- ARISE Certified Life Skills Instructor (2011)