



688 Sherbrooke Street West, 11th floor, Montreal, QC H3A 3R1

Client Services (Mon –Thur: 9:00 a.m. – 6:15 p.m.; Fri: 9:00 a.m. – 5:00 p.m.): Tel: (514) 398-6200 Fax: (514) 398-2649

e-mail: info.conted@mcgill.ca / **Web:** www.mcgill.ca/continuingstudies

DEPARTMENT OF CAREER AND PROFESSIONAL DEVELOPMENT (CPD)

FALL 2017 TIMETABLE/SCHEDULE FOR GRADUATE CERTIFICATE AND DIPLOMA PROGRAMS

This timetable is available at <http://www.mcgill.ca/continuingstudies/schedule> and is subject to change. **Please consult this website before going to class for the most up-to-date information.** For information on the School's policies and procedures, please refer to the 2017/2018 calendar available on the web at <http://www.mcgill.ca/continuingstudies>

Cet horaire est disponible au : <http://www.mcgill.ca/continuingstudies/fr/grille-horaire> et est sujet à des changements. **S'il vous plaît de consulter le site avant de vous rendre à votre cours pour obtenir les tout derniers renseignements.** Pour de plus amples informations sur nos politiques et procédures, veuillez consulter l'annuaire 2017/2018 au : <http://www.mcgill.ca/continuingstudies/fr>

IMPORTANT DATES – FALL 2017

- 5 September: Courses begin. Deadline to transfer or cancel a course with full refund. Course deleted from record.
- 19 September: Deadline to transfer or cancel a course with refund **LESS \$20**. Course deleted from record.
- 26 September: Deadline to apply for a refund **LESS \$20**. Withdrawal grade of "W" will appear on record; not included in GPA.
- 31 October: Deadline to withdraw from Fall Courses. **NO REFUND**. Grade of "W"; not included in GPA.
- After October 31:** **NO refund, NO withdrawals.** Unexcused Absence "**J**" (**failed**); the student is registered for a course but does not write the final examination and/or do required work; calculated as a failure in the GPA and CGPA.

DATES IMPORTANTES – AUTOMNE 2017

- 5 septembre : Début des cours. Date limite de changement ou abandon de cours avec remboursement complet.
- 19 septembre : Date limite de transfert de cours ou remboursement. Des frais de 20\$ seront applicables, pour chaque cours abandonné. Cours supprimé du dossier.
- 26 septembre : Date limite de remboursement avec frais de 20\$. Note "W" (**AUCUN CHANGEMENT DE COURS.**)
- 31 octobre : Date limite d'abandon de cours de la session d'automne. **AUCUN REMBOURSEMENT.** Note de "W" ; exclu de la moyenne des notes pondérées.
- Après le 31 octobre :** **Aucun remboursement, aucun abandon de cours.** Note finale "**J**" (**échec**). Absence non justifiée (échec) : L'étudiant inscrit ne s'est pas présenter à l'examen ou n'a pas réalisé d'autres travaux essentiels, sans fournir de raisons valables ; correspond à un échec dans la moyenne des notes pondérées et la moyenne cumulative des notes pondérés.

NOTE: Ceasing to attend class, notifying the instructor and telephone calls to the University's administrative offices does not constitute official withdrawal from courses. Official administrative procedures must be followed to avoid a grade of "J" (absent/failed) being placed on a student's transcript. Students are responsible (academically and financially), for all courses in which they have registered unless they officially withdraw in person, on MINERVA, or by registered mail by the deadline dates specified by the School of Continuing Studies.

NOTE : Le fait de ne plus assister à un cour, d'en aviser le professeur et de communiquer par téléphone avec les bureaux administratifs de L'Université ne constitue pas un abandon officiel du cours. Il faut suivre les procédures administratives officielles pour éviter d'avoir la note J (absent/échec) inscrite sur le relevé de note d'un étudiant. Les étudiants sont responsables (au niveau scolaire et financier) pour tous les cours auxquels ils sont inscrits à moins qu'ils n'aient abandonné officiellement le cours en personne, sur le site MINERVA ou par courrier recommandé avant la date limite précisée par l'École d'éducation permanente.

FINAL EXAM PERIOD: Friday, December 8th – Thursday, December 21st, 2017

SESSION D'EXAMEN FINAL: vendredi 8 décembre – jeudi 21 décembre, 2017

N.B.: An extra Monday class will be given on Thursday, December 7th, 2017 to replace lectures that would have been held on Thanksgiving Day, Monday, October 9th, 2017.

N.B. : Une classe supplémentaire pour les cours du lundi sera donnée le jeudi, 7 décembre, 2017 pour remplacer la classe qui aurait eu lieu le lundi, 9 octobre, 2017, Action de grâce.

N.B.: VACATION PLANS DO NOT CONSTITUTE VALID GROUNDS FOR THE DEFERRAL OR RE-SCHEDULING OF FINAL EXAMINATIONS

N.B.: LES PROJETS DE VACANCES NE CONSTITUENT PAS UN MOTIF VALABLE DE REPORT D'EXAMEN

| <i>Fall Session</i> | | | | | | | | | |
|---------------------|-------------|------------|--|--|------------|-------------|------------------|---|---|
| <i>Course No.</i> | <i>Sec.</i> | <i>CRN</i> | <i>Course Title</i> | <i>Pre-req</i> | <i>Day</i> | <i>Time</i> | <i>Bldg/Room</i> | <i>Lecturer(s)</i> | <i>Texts (*Required / ~Optional)</i> |
| ACCT 683 | 771 | 20930 | Practice of Taxation | Pre -requisite: ACCT 653, ACCT 654, ACCT 663, ACCT 664 | WED | 18:05-20:55 | MCMED 206/7 | J. Armanious M. Roy R. Zerbino | TBA |
| ACCT 687 | 761 | 21659 | Assurance Services | Pre -requisite: ACCT 653, ACCT 654, ACCT 663, ACCT 664 | TUE | 18:05-21:55 | MCMED 208/9 | D. Palladini M. Rosen G. Biscotti | TBA |
| CACC 520 | 781 | 2112 | Accounting for Management | Co-Requisite CMS2 500 | THU | 18:05-20:55 | ENGTR 1080 | T. Cohen | *Braun, Tietz, Harrison, Accounting, 3rd Custom Edition, 9781269981330, Pearson Canada. |
| CACC 521 | 781 | 12548 | Concepts of Financial Accounting | | THU | 18:05-20:55 | BURN 1B45 | E. Bierbrier | *Kimmel, Weygandt, Kieso, Financial Accounting: Tools For Business Decision-making, 6th Cdn. Ed., Wiley. |
| CCAU 511 | 751 | 18887 | Auditing 1 | CCFC 512 | MON | 18:05-20:55 | ENGTR 0070 | R. Cecere | *Moroney, Campbell, Auditing: A Practical Approach, 2nd Cdn. Ed., 9781119089018, Wiley. |
| CCFC 511 | 781 | 5294 | Financial Accounting 1 | CACC 521 | THU | 18:05-20:55 | ENGTR 2100 | L. Tenenbaum | *Keiso Weygandt Warfield Young Wiecek Mcconomy, Intermediate Accounting Vol 1, 11th Ed., 9781119048534, Wiley. |
| CCFC 512 | 771 | 25206 | Financial Accounting 2 | CCFC 511 and CFIN 512 | WED | 18:05-20:55 | ENGMD 280 | R. Cecere | *Kieso, Weygandt Et Al, Int Fin Acc Volume 2, 11th Ed., 978-1-119-04854-1, Wiley. |
| CCFC 513 | 781 | 2077 | Financial Accounting 3 | CCFC 512 | THU | 18:05-20:55 | ENGMD 279 | J. Wilson | *Hilton Herauf, Modern Advanced Accounting, 8th Ed., Mcgraw Hill. |
| CCLW 511 | 771 | 18368 | Law 1 | | WED | 18:05-20:55 | ENGTR 0100 | B. Sepinwall | *N. Papatheodorakos, Essentials Of Quebec Business Law, 4th Ed., 978-0-9869322-5-0, Paladin. |
| CCMA 511 | 781 | 16120 | Managerial Accounting 1 | CCFC 511 | THU | 18:05-20:55 | ENGMD 276 | K. Parent | TBA |
| CCMA 522 | 761 | 19010 | Managerial Accounting 2 | CCMA 511 | TUE | 18:05-20:55 | ENGTR 1080 | D. Lapointe | *Horngren, Datar, Rajan, Beaubien, Graham,, Cost Accounting: A Managerial Emphasis, 7th Ed., 978-0-13-313844-3, Pearson. |
| CCPA 601 | 761 | 24865 | CPA Foundations 1 | | TUE/THU | 18:05-20:55 | MCMED 210/11 | D. Palladini C. Zane D. Discepola T. Ziavras | TBA |
| CCS2 505 | 771 | 14072 | Applications Programming | Students must have successfully completed an introductory computer programming course. Students who have not met this requirement must successfully complete CCCS 300 Programming Techniques 1 | WED | 18:05-20:55 | ENGMC 103 | M. Havas | *Bryan Basham, Kathy Sierra, Bert Bates, Head First Servlets And Jsp: Passing The Sun Certified Web Component Developer Exam, 2nd Ed., 978-0596516680, O'reilly Media. ~Y. Daniel Liang, Introduction To Java Programming, Comprehensive, 9th Ed., 978-0132936521, Pearson . |
| CCS2 510 | 751 | 24785 | Computer Network and Internet Security | | MON | 18:05-20:55 | RPHYS 118 | A. Ranj Bar | TBA |
| CCTX 511 | 751 | 2082 | Taxation 1 | CACC 521 or CACC 520 | MON | 18:05-20:55 | ENGMC 13 | J. Armanious | *Byrd And Chen, Canadian Tax Principles, |

| Fall Session | | | | | | | | | |
|--------------|------|-------|--|---|---------|---------------------|--------------------|--------------------------|---|
| Course No. | Sec. | CRN | Course Title | Pre-req | Day | Time | Bldg/Room | Lecturer(s) | Texts (*Required / ~Optional) |
| | | | | | | | | | 15th Ed., Ernst And Young. *Boehmer, Henry, Morissey, Federal Income Tax Act, 15th Ed., Ernst And Young. |
| CCTX 532 | 751 | 2083 | Taxation 2 | CCTX 511 | MON | 18:05-20:55 | BURN 1B36 | J. Oliverio | *Byrd & Chen, Canadian Tax Principles, 2017-2018, Pearson. |
| CEC2 532 | 751 | 2382 | Business Economics | | MON | 18:05-20:55 | ENGMD 279 | K. Matziorinis | TBA |
| CEC2 532 | 761 | 2097 | Business Economics | | TUE | 18:05-20:55 | ENGMD 280 | K. Matziorinis | Same as above |
| CEN2 500 | 750 | 24860 | New Venture Formation | | MON/SAT | Please see Minerva. | MCMED 210/11 | D. Horowitz | TBA |
| CEN2 507 | 750 | 24861 | Venture Growth Strategies | | MON/SAT | Please see Minerva | MCMED 208/9 | G. Whittaker | TBA |
| CEN2 510 | 750 | 24866 | Practical Entrepreneurship Management | CEN2 500, CEN2 505, CEN2 506 | MON/SAT | Please see Minerva. | ENGTR 0060 | R. Hamaoui | ~Ron Knowles, Chris Castillo, Small Business: An Entrepreneur's Plan, 7th Ed., 978-0-17-650967-5, Nelson. |
| CFIN 500 | 741 | 16117 | Financial Markets and Institutions | | SAT | 14:05 - 16:55 | ENGTR 1100 | S. Laaroussi | TBA |
| CFIN 507 | 781 | 15386 | Analysis of Financial Statements | CACC 521 | THU | 18:05-20:55 | ENGMD 280 | M. Murray A. Noviello | TBA |
| CFIN 512 | 751 | 25231 | Corporate Finance | (CACC 520 or CACC 521) and Co-Requisite: CMS2 521 | MON | 18:05 - 20:55 | ENGMC 12 | M. Marianer D. Truong | *Ross, Fundamentals Of Corporate Finance, 9th Ed., Mcgraw Hill. |
| CFIN 522 | 741 | 22755 | Applied Topics in Corporate Finance | CFIN 512 | SAT | 9:35 -12:25 | ENGTR 2110 | V. Di Pietro | TBA |
| CFIN 530 | 761 | 22757 | Investment Analysis | CEC2 532 CFIN 512 | TUE | 18:05-20:55 | ENGMD 276 | C. Nadim | *W Sean Clearly; Charles P. Jones, Investments: Analysis And Management, 3rd Canadian Edition, 9780470157596, Wiley. |
| CFIN 540 | 741 | 22767 | Introduction to International Finance | CFIN 512 | SAT | 14:05 -16:55 | ENGTR 2120 | V. Di Pietro | TBA |
| CFIN 590 | 741 | 24884 | Topics in Finance: Alternative Investments Today | CFIN 522 or CFIN 525 or CFIN 530 or CFIN 540 | SAT | 9:35 - 12:25 | ENGTR 2120 | S. Laaroussi | TBA |
| CFIN 595 | 771 | 22758 | Derivatives and Risk Management Tools | CFIN 500 and CFIN 512 | WED | 18:05-20:55 | ENGTR 2100 | V. Di Pietro | TBA |
| CGM2 510 | 761 | 10267 | Project Management: Tools and Techniques | Not open to Special Students | TUE | 18:05-20:55 | ENGMD 279 | A. Chasse | *Project Management Institute, A Guide To Project Management Body Of Knowledge, 5th Ed., 978-1935589679 , Project Management Institute. |
| CHLC 500 | 771 | 2086 | Health and Social Service Systems | | WED | 18:05-20:55 | ENGTR 0060 | B. Robinson | *Valerie Thompson, Health And Health Care Delivery In Canada, 2nd Ed., 978-1-927406-31-1, Elsevier. *Rosalie Chappell, Social Welfare In Canadian Society, 5th Ed., 978-0-17-651543-7, Nelson. |
| CHLC 502 | 751 | 22759 | Health & Social Services Info. Syst. | Co-requisite: CHLC 500 | MON | 18:05-20:55 | SHERB550 3RD FLOOR | H. Zowall | TBA |

| Fall Session | | | | | | | | | |
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| Course No. | Sec. | CRN | Course Title | Pre-req | Day | Time | Bldg/Room | Lecturer(s) | Texts (*Required / ~Optional) |
| CIAM 510 | 771 | 24867 | Overview of the Aviation Field | | WED/SAT | Please see Minerva. | SHERB550 3RD FLOOR | J. Saba | *John Wensveen, Air Transportation: A Management Perspective, 8th Ed., 9781472436818, Ashgate . |
| CIAM 520 | 771 | 24870 | Air Transportation Finance and Economics | CIAM 510 | WED/SAT | Please See Notes | SHERB550 3RD FLOOR | J. Saba J. Tremblay | TBA |
| CIAM 522 | 771 | 24869 | Aviation Law and Policy | CIAM 510 | WED/SAT | Please see Minerva. | SHERB550 3RD FLOOR | R. Abeyratne | TBA |
| CMIS 549 | 781 | 24872 | Digital Customer Experience and Technology | | THU | 18:05-20:55 | ARTS W-120 | A. Muscott | *Andrew Mcstay, Digital Advertising, 2nd Ed., 978-1-137-49433-7, Palgrave Macmillan. |
| CMR2 542 | 751 | 2100 | Marketing Principles & Applications | | MON | 18:05-20:55 | ENGTR 0100 | C. Royce | TBA |
| CMR2 548 | 771 | 22761 | Processes of Marketing Research | | WED | 18:05-20:55 | ENGTR 2110 | S. Letovsky | *Burns And Bush, Marketing Research, 8th Ed., Pearson. |
| CMR2 549 | 761 | 22768 | Strategic Selling | Corequisite: CMR2 542 | TUE | 18:05-20:55 | ENGTR 2110 | B. Delorme | *Ingram, Laforge, Avila Et Al, Sell, 2nd Cdn. Ed., 9780176530907, Nelson. |
| CMS2 500 | 771 | 6884 | Mathematics for Management | CMSC 000 Foundations of Mathematics or Exemption by Examination. | WED | 18:05-20:55 | ENGTR 1100 | A. Tomberg | *Lau, Mathematics For Management, 3rd Custom Edition, 978-1-323-24391-6, Pearson Learning Solutions. |
| CMS2 505 | 761 | 14080 | Quantitative Analysis Tools in Decision Making | Co-requisite: CMS2 500 | TUE | 18:05-20:55 | ENGTR 0060 | K. MacKenzie | *Hang Lau, Quantitative Analysis Tools In Decision Making, Custom Edition, 978-0-17-678176-7, Nelson Education Ltd. Canada. |
| CMS2 515 | 751 | 4072 | Operations Management | Co-requisite: CMS2 500 | MON | 18:05-20:55 | ENGMID 276 | G. Brown | *Jay Heizer, Barry Render, Paul Griffin, Operations Management: Sustainability And Supply Chain Management, Second Canadian Edition Plus New Myomlab With Pearson Etext -- Access Card Package, 2/e, 2nd Cdn. Ed., 9780134384306, Pearson. |
| CMS2 521 | 771 | 2113 | Applied Management Statistics | CMS2 500 or Exemption by Examination | WED | 18:05-20:55 | BURN 1B36 | D. Kelome | TBA |
| CMS2 531 | 771 | 13782 | Re-engineering & Integ. of Business Syst. | CMS2 525 | WED | 18:05-20:55 | WONG 1020 | J. Gradek | TBA |
| CMS2 532 | 781 | 13783 | Lean Operations Systems | | THU | 18:05-20:55 | SHERB550 3RD FLOOR | D. Lythgoe | *Jeffrey Liker And David Meier, The Toyota Way; Fieldbook: A Practical Guide For Implementing Toyota's 4ps, 2005, Mcgraw-hill. ~Mike Rother, John Shook, Learning To See: Value Stream Mapping To Add Value And Eliminate Muda, 1.3 Edition, 0966784308, Productivity Press. |
| CMS2 550 | 751 | 15387 | Supply Chain Field Project | Pre-req: CMS2 524 and CMS2 540 Co-req: CMS2 531 | MON | 18:05-20:55 | SHERB550 3RD FLOOR | N. Rassolov | TBA |

| Fall Session | | | | | | | | | |
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| CMSC 000 | 741 | 18903 | Foundations of Mathematics | | SAT | 9:00 -12:00 | ENGTR 0100 | A. Tomberg | *Hang Lau, Student Solutions Manual To Accompany Foundations Of Mathematics, 2nd Custom Edition, 9780176764708, Nelson Education Ltd. Canada. *Hang Lau, Foundations Of Mathematics, 2nd Custom Edition, 9780176743574, Nelson Education Ltd. Canada. |
| CMSC 000 | 781 | 2128 | Foundations of Mathematics | | THU | 18:05-20:55 | ENGMC 13 | P. Chouha | Same as above |
| CORG 551 | 761 | 2104 | Behaviour in Organizations | | TUE | 18:05-20:55 | ENGTR 1100 | S. Callender | TBA |
| CORG 551 | 771 | 2384 | Behaviour in Organizations | | WED | 18:05-20:55 | MCMED 210/11 | D. Gray N. Firsova | *Nelson, Quick, Armstrong & Condie, Orgb , 2nd Cdn. Ed., 978-0-17-666222, Nelson. |
| CORG 553 | 751 | 8079 | Employee and Labour Relations | | MON | 18:05-20:55 | ARTS W-120 | A. Boghoskhan | *Hebdon, Robert And Brown Travor. , Industrial Relations In Canada. , 3rd Edition 2015-2016, Nelson. |
| CORG 554 | 761 | 13784 | Managing Occupational Health and Safety | | TUE | 18:05-20:55 | ENGTR 1090 | A. Freije | TBA |
| CORG 555 | 781 | 6906 | Strategic H.R. Management | Co-requisite: CORG 551 | THU | 18:05-20:55 | RPHYS 114 | E. Campbell | *Belcourt, Singh, Snell Morris, Bohlander, Managing Human Resources, 8th Ed., 978-0-17-657026, Nelson Education. |
| CORG 557 | 781 | 17804 | Talent and Performance Management | CORG 555 | THU | 18:05-20:55 | WONG 1020 | N. Sylvain | TBA |
| CORG 560 | 771 | 8077 | Staffing Organizations | CORG 555 | WED | 18:05-20:55 | WONG 1050 | M. Feder | *Catano, Wiesner, Hackett, Recruitment And Selection In Canada, 6th Ed., 9780176570316, Nelson Publishing. |
| CORG 561 | 761 | 8078 | Developing Human Resources | CORG 555 | TUE | 18:05-20:55 | ENGTR 2100 | G. Witvoet M. Sharma | *Alan M. Saks, Robert R. Haccoun, Managing Performance Through Training And Development, 7th Ed., 9780176570293, Nelson. |
| CORG 562 | 751 | 8080 | Total Compensation and Rewards | CORG 555 | MON | 18:05-20:55 | BURN 1B39 | P. Forest | *Long And Singh, Strategic Compensation In Canada, 6th Ed., Neta Education Series Hr. |
| CPL2 510 | 741 | 14077 | Communication and Networking Skills | | SAT | 9:00 - 12:00 | ENGTR 1090 | C. Pitts | TBA |
| CPL2 524 | 781 | 16127 | Introduction to International Business | Core Program | THU | 18:05-20:55 | BURN 306 | J. Saba | *Compiled By Dr. John Saba, Custom International Business Textbook , 1st Ed., 9781323575000, Pearson Education. |
| CPL2 531 | 751 | 2328 | Leadership Theory and Practice | Core Program | MON | 18:05-20:55 | BURN 708 | J. Hunter | TBA |
| CPL2 532 | 761 | 18893 | Leading Change | | TUE | 18:05-20:55 | LEA 110 | R. Saggars | TBA |

| <i>Fall Session</i> | | | | | | | | | |
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| <i>Course No.</i> | <i>Sec.</i> | <i>CRN</i> | <i>Course Title</i> | <i>Pre-req</i> | <i>Day</i> | <i>Time</i> | <i>Bldg/Room</i> | <i>Lecturer(s)</i> | <i>Texts (*Required / ~Optional)</i> |
| CPL2 534 | 781 | 13785 | Leading in Diverse and Global Workplaces | | THU | 18:05-20:55 | ENGTR 2120 | K. Diaz | *Marie-joelle Browaeys & Roger Price, Understanding Cross-cultural Management, 3rd Ed., Pearson. |
| CPL2 552 | 781 | 2106 | Strategic Management | Pre-requisite: Advanced Student | THU | 18:05-20:55 | BURN 1B39 | C. Keen | *Hill, Schilling And Jones , Strategic Management: Theory : An Integrated Approach, 12th Ed., Nelson. |
| CPL2 554 | 781 | 22763 | International Business Policy | CPL2 524 | THU | 18:05-20:55 | ENGTR 1090 | A. Zbily | TBA |
| CPRL 510 | 751 | 6887 | Fundamentals of P.R. | | MON | 18:05-20:55 | ENGTR 1090 | N. Papastefanou | *Glen M. Broom And Bey-ling Sha, Cutlip And Center's Effective Public Relations, 11th Ed., 9780132669153, Pearson. ~Dennis L. Wilcox And Glen T. Cameron, Public Relations: Strategies And Tactics, 10th Ed., 9780205170005, Pearson. ~Maryse Cardin And Kylie McMullan, Canadian Pr For The Real World, 1st Ed., 978-0-13-215480-2, Pearson. |
| CPRL 520 | 761 | 6888 | Applied P.R. Communication | Co-requisite: CPRL 510 | TUE | 18:05-20:55 | WONG 1030 | Y. Callaway | TBA |
| CPRL 530 | 781 | 13786 | Internal Stakeholder Communication | Co-requisite: CPRL 510 and CPRL 520 | THU | 18:05-20:55 | RPHYS 118 | B. Walsh | *Liam Fitzpatrick, Klavs Valskov, Internal Communications: A Manual For Practitioners, 2014, 9780749469320, Barnes + Noble. |
| CPRL 532 | 741 | 16124 | Public Relations Event Management | | SAT | 9:00-12:00 | ENGTR 0070 | S. Lynch | TBA |
| CPRL 541 | 771 | 14078 | Ethics in Public Relations | Corequisite: CPRL 510 and CPRL 520 | WED | 18:05-20:55 | WONG 1030 | E. Hirst | TBA |