**Submit your application** [**here**](https://www.mcgill.ca/deptmedicine/awards-funding/cas-research-funding-awards) **or email to** [**dom.adminassistant@mcgill.ca**](dom.adminassistant@mcgill.ca)

**Application for Support for Research**

**for Contract Academic Staff (CAS) PhD Members of the McGill University Health Centre (MUHC) Department of Medicine**

# DESCRIPTION OF CAS PhD RESEARCH AWARD PROGRAM

The MUHC Department of Medicine is committed to supporting recruitment and renewal of our PhD Faculty. MUHC Department of Medicine Divisions may sponsor dry lab or wet lab PhD Contract Academic Staff to apply for this research award to support short term contract salary obligations. **These awards are intended for new PhD faculty with primary appointments in the Department of Medicine, who will apply to the FRQ-S Chercheur-Boursier competition.**

Eligible faculty must commit at least 75% of their time to their own dry lab or wet lab research. They are eligible to apply for these funds at the beginning of their careers, for a maximum of three years. Funding for Year 3 is conditional on receiving a satisfactory mid-term progress report. Application review criteria include the quality of research training received, research productivity to date, and the methods, feasibility and relevance of the applicant’s research proposal, which should be clearly positioned within a coherent research program. A clear mentorship plan is also required.

The Department requires that awardees apply for salary support and operating funds from outside agencies such as the FRQ-S, CIHR and other relevant peer-reviewed sources, and that they disseminate their research findings through publications and presentations. The maximum amount awarded is $100,000 annually in salary support for up to three years. Once awardees obtain external salary support, salary support from the Department will cease.

**Review process**

Applications for CAS PhD Research Awards will be reviewed, scored and ranked by the McGill Department of Medicine Research Review Committee. Funds will be awarded on a competitive basis, based on availability.

**Application instructions**

Applicants for CAS PhD Research Awards should complete the attached form. Use single spacing, 12-point font and 1-inch margins.

The proposal must then be submitted electronically to the office of the Physician-in-Chief and Chair of Medicine c/o [dom.adminassistant@mcgill.ca](mailto:dom.adminassistant@mcgill.ca)

Deadline for submission for CAS PhD Research Awards isMay 1st, 2024.

**NAME OF YOUR RESEARCH PROGRAM:**

**SECTION I - APPLICANT INFORMATION**

**Date:**

**Name: Division:**

**Email:**

**SECTION II - INTRODUCTION**

**Please provide background and rationale for research activity. (Maximum 500 words)**

**SECTION III - HYPOTHESIS AND STUDY OBJECTIVES**

**State clearly the hypothesis or question(s) being addressed. (Maximum 500 words)**

## SECTION IV – METHODS AND FEASIBILITY

**Elaborate on the participant characteristics, recruitment strategy, animal model, main outcomes, measurement methods etc., including sections on data analysis and power/sample size justification (where relevant). Describe your role and that of any collaborators. Provide timelines for major milestones and explain how the proposed work will be feasible with the resources available to you (e.g. potential participants, necessary equipment and infrastructure, research personnel). (Maximum 750 words)**

**SECTION V - ANTICIPATED RESULTS**

**Describe the possible/probable outcome of your proposed research and its significance. (Maximum 200 words)**

## SECTION VI - NEXT STEPS

**Describe how the current research funding will be used to further your research objectives and what the next steps will be to carry it further. Provide detailed plans and timelines for submission to external agencies for independent support. (Maximum 200 words)**

**SECTION VII – MENTORING PLAN**

**Name the senior colleague who will serve as your primary research mentor. List any other members of your mentorship committee/team if applicable. Indicate the rationale for these choices and briefly describe the mentorship plan (e.g. anticipated roles of mentor(s), anticipated content and frequency of meetings, etc). Maximum 250 words.**

## SECTION VIII - APPENDICES

**Please attach an updated CV along with a letter of support from your Division Director. The letter should provide detailed information about mentoring, research infrastructure and support (e.g. administrative support with grant applications and publications). It should also clearly spell out the percentage of your time committed to research, and should list your major teaching and administrative responsibilities. Any additional financial support from division or Research Institute funds should also be indicated.**