

McGill University
Counselling Psychology
 EDPC 679/685: MA Internship Placement
 Form

This form is to be completed by the individual(s) who will assume direct supervision of or responsibility for the internship of the student named below. Each student in the internship has an on-site supervisor as well as a university program supervisor. The student cannot be assigned to a McGill supervisor until this form is completed and returned to the Counselling Psychology Program, Department of Educational and Counselling Psychology.

Name of Student: _____

Placement: _____

Address: _____

Telephone: _____ Fax: _____

Name(s) of the person(s) who will supervise or assume responsibility for the student's internship:
 (Please print clearly)

Supervisor's Name	Phone #	Email

Nature of the duties of this student's Internship: _____

Number of days per week this student will be involved in the above duties: _____

Days and times that the student will be required at his or her internship site (e.g., supervision, department grand rounds, team supervision, etc.): _____

Signature of Supervisor: _____ Date: _____



Educational and Counselling Psychology
Counselling Psychology Program

Dear: _____

Date: _____

Re: *Interim Assessment of Student Progress*

In order to assure that students' development is consistently addressed the Counselling Psychology Program Committee meets mid-semester to assess student progress. The evaluation of students focuses on three broad areas: academic course work, development of clinical skills, and professional development. Based on the committee's recent discussions it was determined that your progress in each of the areas is as follows:

	<i>Satisfactory</i>	<i>Unsatisfactory</i>
Academic Course Work (includes all course work and comprehensive examinations)	Comments:	Comments:
Clinical Skills	Comments:	Comments:
Professional Development	Comments:	Comments:

If you have received an unsatisfactory assessment in any of the three areas, please meet with your Academic Advisor and/or Course Instructor in order to develop an appropriate course of action to remedy the situation. Please note that progress on research is assessed individually with your supervisor.

Please do not hesitate to contact me if you have any concerns.

Yours truly,

Program Director
Counselling Psychology
cc: Academic Advisor