

**McGill University**  
**Counselling Psychology**  
**Equivalence/Exemption Form**

Student: \_\_\_\_\_

ID: \_\_\_\_\_

Students who request that a course be considered for equivalence in their program are responsible for providing the information below and obtaining the required signatures. The steps in establishing equivalence are as follows:

- (i) Answer questions 1-3 below.
- (ii) Submit this form along with the syllabus (see#3) to the instructor named in #3.
- (iii) The instructor should indicate by signing below agreement that the completed course is equivalent to the McGill course.
- (iv) Submit this form together with the syllabus and copy of the relevant transcript to the Director of Training for final signature, along with a copy of the McGill Transfer Credit Form available here:

[http://www.is.mcgill.ca/wfiles/SIS/transfer\\_credit\\_form.pdf](http://www.is.mcgill.ca/wfiles/SIS/transfer_credit_form.pdf)

1. The course for which equivalence is requested.

Course Name:

\_\_\_\_\_

Course#: \_\_\_\_\_

Number of credits: \_\_\_\_\_

2. Course which has already been completed.

Name of institution:

\_\_\_\_\_

Course Name:

\_\_\_\_\_

Course#: \_\_\_\_\_

Number of credits: \_\_\_\_\_

3. Name of the most recent instructor of the course for which equivalence is requested.

Name: \_\_\_\_\_

**Document Check List**

- ☐ Please check the box to the left and attach (a) a copy of the syllabus for the course previously completed and (b) a copy of the transcript for the course previously completed.

Instructor's name: \_\_\_\_\_

Instructor's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Training Director's name: \_\_\_\_\_

Training Director's signature: \_\_\_\_\_ Date: \_\_\_\_\_