

Senior Performance Management Evaluator (3 Year Term)
Edmonton, AB

Great ideas and technologies created by Albertans need a resilient and dynamic province-wide innovation system in which to thrive.

Alberta Innovates (AI) is a provincially-funded Corporation with a mandate to deliver solutions for the most compelling priorities facing this province – economic diversification, environmental performance and social well-being. We do this by building on provincial strengths in health, environment, energy, food and fibre and by leveraging digital platforms such as artificial intelligence, nanotechnology, and omics. Together with government, entrepreneurs, industry, innovators and research partners, we are collaborating to solve some of the world's biggest challenges.

The AI enterprise employs 600 people in 10 locations and encompasses two subsidiaries, InnoTech Alberta and C-FER Technologies, as well as 72 funded programs.

We are seeking a Senior Performance Management Evaluator for a 3-year term (with the potential for a one-year extension) in our Performance Management and Evaluation (PME) team. Reporting to the Director of PME, the incumbent will be responsible for systematically monitoring and evaluating the performance of research and innovation programs, strategic initiatives and corporate services. Working with other PME employees, the incumbent will participate in the planning, development, implementation and improvement of performance management and evaluation frameworks, tools and processes to optimize organizational and supported research and innovation performance.

Responsibilities include, but are not limited to:

- Developing, implementing and managing data collection processes;
- Quality assurance, management and analysis of performance management and evaluation data;
- Developing and implementing performance management reports, scorecards, dashboards and other tools;
- Developing and conducting surveys for PME and other departments and communicating results that meet both internal and external stakeholder needs; and
- Developing and delivering capacity building activities such as consulting, mentoring, educating and training to internal and external stakeholders.

Education and Experience:

- Masters or PhD in Social Sciences, Business and/or a related field;
- At least seven years progressive experience in the research and innovation environment in the practical application of advanced evaluation methodology, survey design, scorecard development, advanced statistical analysis and report writing (both technical and non-technical);
- Relevant experience in survey design, implementation and data analysis.
- Demonstrated experience in implementing rigorous evaluation design; collecting, managing and analyzing data; reporting and optimizing the use of results with diverse stakeholders; and conducting quality assurance initiatives; and

- An equivalent combination of education and experience may be considered.

Other skills and knowledge we are looking for:

- Data analysis (qualitative and quantitative);
- Data management and data quality assurance;
- Project management;
- Survey design and implementation;
- Interpretation of evaluation results;
- Excellent problem-solving skills;
- Ability to work with minimal direct supervision;
- Ability to manage multiple priorities with accuracy and in a timely manner;
- Leadership;
- Excellent interpersonal and collaboration skills;
- Very good attention to detail;
- Excellent written and oral communication skills;
- Ability to thrive in a dynamic, fast-paced business environment; and
- Proficient with various analytical software.

Alberta Innovates offers a competitive salary and benefits package in addition to opportunities for personal and professional achievement. Final candidate will be required to undergo a security clearance.

For more information on this exciting opportunity, visit Competition #AI-079 at <http://www.albertainnovates.ca/careers>. When applying, please submit your resume in a Microsoft Word compatible format. All interviewees must be able to meet the requirement specified in the Physical Demand Analysis. This document will be supplied during the interview process to the successful candidate. This competition will remain open until a successful candidate is found.

ALBERTA INNOVATES IS COMMITTED TO THE PRINCIPLE OF EQUITY IN EMPLOYMENT AND ENCOURAGES APPLICATIONS FROM ALL QUALIFIED INDIVIDUALS. WE WISH TO THANK ALL APPLICANTS FOR THEIR INTEREST. HOWEVER, ONLY THOSE INVITED FOR AN INTERVIEW WILL BE CONTACTED.