

## Capture Payroll Details



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### Report Summary

This report is designed to display all Payroll related transaction details for a specified fiscal year and for a range fiscal periods. This report does not contain previous month balance forwards.

The report displays the data in a raw format. It is normally used for exporting purposes.

**Note:** The data warehouse includes all transactions up to and including yesterday's data. Any transactions entered on Banner today will only appear in the warehouse tomorrow.

#### The prompting query fields are:

Fiscal Year – single value only (eg: 02 – 2001/2002)

Starting Fiscal Period – single value only (eg: 01= June)

Ending Fiscal Period – single value only (eg: 08=January)

Fund Code – single value only ( eg: the six digit fund code)