

Financial Manager Fund Summary



Report Summary

This report is designed to display all Revenue, Labour and Expense Account balances for FUNDS associated to a specific financial manager, displayed by FUND Type. Do not use this report for Grant inception to date reporting.

Note: The data warehouse includes all transactions up to and including yesterday's data. Any transactions entered on Banner today will only appear in the warehouse tomorrow.

The prompting query fields are:

Fiscal Year – single value only (eg: 15 – 2014/2015)

Fiscal Period – single value only (eg: 01= May)

McGill ID – single value only (XXXXXXXXXX)

Note: In order to get the inception to date totals for Grants, use the Financial Manager GRANT Summary. This report only displays totals for the University Fiscal Year which runs from May to April.

The four Dollar columns are:

Accounted Budget - Total budget for a fiscal year, including adopted budget and budget adjustments.

Commitments - Sum of all reservations usually derived from Purchase requisitions and the sum of all encumbrances usually generated from Purchase Orders and Appointment forms.

Actuals - Sum Actual revenue, labour and expenditure transactions posted.

Remaining Balance - Sum of the field calculated as (Accounted budget - Commitments - Actuals).