Monthly Grant Summary by Activity

Report Summary

This report is designed to display all monthly **Grant** related transactions and prior month balance forwards for a specified **calendar** year and **calendar** month. The data is **summarized** by **Activity** code totals. The report will balance with the Banner form **FRIGITD** or Budget Queries for Fund Holders in Minerva.

<u>Current month</u> transactions and <u>inception to date</u> totals are displayed.

Note:

The data warehouse includes all transactions up to and including yesterday's data. Changes made in the Finance system today will only appear in the data warehouse tomorrow.

Data Warehouse View(s):

FG.Grant.Balances.Trans.Det

Prompting query fields are:

Calendar Year - e.g. 2006

<u>Calendar Month</u> – e.g. 10 (October)

Fund Code – e.g. six digit fund code

Detail Information includes:

Fund title – title of the Fund code related to the transaction

Fund Financial Manager – the Fund Financial Manager responsible for the fund

<u>Account code & Description</u> – the account code description related to the transaction

Amount fields are:

<u>Budgets</u> - Total budget, including original budgets and budget adjustments posted to the fund

Actuals - Actual revenue, salary, and expenditure transactions posted to fund

<u>Commitments</u> – Amounts committed for future payments relating to salary, purchase orders and requisitions

<u>Balance</u> – Expenditure account code balance, as determined by the calculation Budgets *less* Actuals *less* Commitments

Total Budget - Grand total of year to date Budgets excluding Revenue

Total Expenditures - Grand total year to date Actuals excluding Revenue

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<u>Total Commitments</u> - Grand total of year to date Commitments

<u>Fund Balance</u> – Calculated field. Sum of Budget <u>less</u> Actuals <u>less</u> Commitments. This amount represents the spending power of the fund. A negative amount represents an over-expenditure.

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