EXPENSE TYPE – MILEAGE OR GAS

This receipt includes the required information:

- date
- location
- name of the gas station
- breakdown of costs (# litres/gallon and price
- amount and proof of payment.

Enter this figure in the Transaction amt $ field [46.61].

This receipt shows proof of payment:
Total Amount Due = 0.00
This receipt shows proof of payment: transaction “Approved”