1.1 Defining Needs
1.2 Determining Strategies
1.3 Obtaining Proposals
1.4 Selecting Contractor
1.5 Contracting
1.2 Determining Strategies

1.1 Defining Needs

1.1.1 Conduct Needs Assessment

1.1.2 Consolidate analysis results

1.1.3 Assess Data Request

1.1.4 Complete Statement of Needs

Needs Assessment

1.1.1 Conduct Needs Assessment

1.1.2 Consolidate analysis results

1.1.3 Assess Data Request

1.1.4 Complete Statement of Needs

Procurement Mandate

1.2 Determine contract award method

1.2.1 Decide contract award method

1.2.2 Confirm requirements

1.2.3 Assess Sensitivity level of personal data

1.2.4 Prepare financial schedule

1.2.4 Prepare financial schedule

1.3 Obtaining Proposals

1.3.1 Distribute documents

1.3.2 Respond to questions

1.3.3 Receive proposal(s)

Vendor

1.3.1 Distribute documents

1.3.2 Respond to questions

1.3.3 Receive proposal(s)

1.3.1 Distribute documents

1.3.2 Respond to questions

1.3.3 Receive proposal(s)

Completed Data Flow Diagram

Completed ITRQ

Completed Privacy Addendum
1.4.3 Review Proposal(s)

1.4.2 Verify Compliance

1.4 Selecting Contractor

Procurement Services

Legal Services

Vendor

IT Services

Procurement

Requestor

1.5 Contracting

1.5.1 Inform of contract approval

1.5.2 Issue Purchase Order

1.5.3 File contract Records

End