

Widening Participation Committee Meeting

Friday, March 27, 2020, 2:00-4:00
Online meeting by Zoom | Montreal

MINUTES

Voting Members Present: Dr. Nicole Li-Jessen (Chair; SCSD, faculty rep); Ms. Jodi Tuck (Nursing, faculty rep); Prof. Caroline Storr (PT & OT, faculty rep); Dr. Loydie Majewska (Med, faculty teaching and research rep); Mr. Denburk Reidd (mbr-at-large); Salima Ramdani (MDCM student rep; Explore); Ms. Jiayi Li (HOP, pathway program); Ms. Emily Gayda (SCSD student rep); Mathilde Lavoie (SPOT); Ms. Maria Gueorguieva (HOP, pathway programs; Den student rep); Ms. Emily Gayda (SCSD);

Non-voting members: Dr. Pascale Caidor (Diversity officer, SACE office); Mr. Alex Allard-Gray (Indigenous Health Professions Program; non-voting members); Ms. Sadaf Farookhi (Indigenous Health Professions Program; non-voting members); Ms. Natalie Allen (Med Admissions); Vita Bardal (Explore); Tasnim Tabassum (Explore).

Invited guests in attendance: Sami Chergui (Medical Student, AIM Project)

Regrets: Prof. Francoise Filion (rural faculty); Dr. Raphael Freitas de Souza (Dentistry, faculty rep); Jessica Hier (MDCM student rep; Explore); Tanjena Akther (ISON);

| AGENDA ITEM | RESPONSIBLE | ACTION |
|---|-------------|---|
| 1. Welcome The meeting opened at 2pm. Quorum reached. | NLJ | |
| 2. Approval of Agenda | | Approved by Caroline Storr, seconded Jodi Tuck |

| | | |
|--|-------------------|---|
| <p>3. Approval of Minutes from November 2019 and January 2020</p> <p>Note to add to the January 2020 minutes: Dr. Majewska was on Zoom but unable to join the January WPC meeting.</p> | | <p>Approved by Caroline Storr and seconded by Jodi Tuck</p> |
| <p>4. WPC Chair Update</p> <p>a. Health Canada grant on equipment purchase</p> <p>We have reached the third, last year of the Health Canada grant starting April 1, 2020. WPC committee has purchased an ultrasound machine and suturing equipment for the development of new outreach workshops (Academic Immersion in Medicine - AIM) branching out from HOP with the remaining funds. Ownership and rental agreement have been concluded between SACE and AIM student leaders. The SACE Office will remain the owner of the equipment. Student leaders to provide program outputs and usage reports for the WPC and the Dialogue committee. The use of the equipment should be on a sharing mode with the other health professional schools and projects.</p> <p>Feedback from the Dialogue committee on the equipment purchase: Focus should be on the rural component of the Dialogue project. Student leaders should get students from other health professions involved in the project and should refer to the list of partners on the grant application. Dialogue project was designed to attract multiple health professions not only medicine and intended to target the English community network group (Eastern Montreal, Laval, Montreal, Montérégie, Lanaudière). The AIM project will be considered a pilot-project and student leaders should provide a good tracking of all their activities.</p> <p>AIM to expand the executive committee to other schools or find tutors from other schools. There is a possibility to put ultrasound and other activities online (ex: capsules among health professions, interactive online modules, a live workshop on Zoom). Advertising might be an issue because all activities are suspended until May 1st, because of the COVID-19 situation. New ideas: develop some content on a website, post-activity surveys and have the public workshop later this year.</p> | <p>NLJ</p> | <p>NLJ to send the list of the partners on the Health Canada grant application to the AIM student leaders.</p> |

| | | |
|--|--|---|
| <p>Ideas for the COVID-19 backup plan: Develop a series of modules similar to the ones developed by Ryerson University interactive. These modules are simulation games designed for nursing, but a lot of concepts and activities could be relevant to other health professions (virtual hospital).</p> <p>Strategies to reach out for the high schools: Find the right gatekeeper for in the different high schools to make a presentation on different opportunities in the health professions. Maybe considered going to private schools because there might be a possibility to reach out to low income and underrepresented populations. The actual list of contacts we have is mainly schools' counselors and teachers. We need more help from the schools. Maybe head of the science department, we should focus not only on one contact. High school students could act as champions for these initiatives. Identify schools that have been sending us a lot of students to Explore and HOP to make a closer connection.</p> <p>b. Central Admission on Diversity Survey of Applicants We would like to collect the data at a central level from the central admission office. NLJ and PC met with Gillian Nycum and have been told that central admission doesn't have diversity data other than citizenship, Indigenous status, gender, mother tongue at this time but they are planning a project data to collect more diversity data.</p> <p>c. Call for Nominations Results WPC The Nomination Committee has received some applications for the Medicine position. Waiting for an update from the nomination committee.</p> <p>d. Nursing student rep (?) The plan is to find a representative for next year, student leaders are really busy because of the COVID-19 situation.</p> | | <p>NLJ will set up a zoom meeting with student leaders (HOP, AIM and Explore) to firm up the ideas.</p> <p>Student leaders (HOP, AIM and Explore) to send the top three contact names of the schools that are more active in the program.</p> <p>NLJ and PC to follow up with Central Admission.</p> <p>PC to follow up with the Nomination Committee.</p> <p>NLJ and PC to follow up after the summer for the Nursing rep. with JT.</p> |
|--|--|---|

| | | |
|--|------------------|--|
| <p>e. WPC COVID-19 Plan: April 29 retreat</p> <p>The motion to postpone the April 29th retreat to the Fall duly made by Dr. Li-Jessen, seconded by Dr. Majewska and unanimously carried.</p> | | |
| <p>5. Member Reports</p> <p>a. Office of Social Accountability and Community Engagement</p> <p>i. SACE Strategic planning exercise The SACE Office is going to plan a strategic planning exercise and might contact members of the WPC committee in regard to this planning.</p> <p>ii. UGME 2019 Entering Student Diversity Report The SACE office has released the UGME report. 2019. Key highlights: Targets have been reached for Low SES, rural and small population. The underrepresentation of Indigenous and Black students as an area of concern.</p> <p>iii. Diversity Surveys The SACE and OAeQI are collaborating on a revision of the diversity surveys across the FoM. Links for the survey's revision will be sent to the WPC members.</p> <p>iv. Black students outreach possible partnership with Black Physicians Association Meeting with the association is planned for mid-April.</p> | <p>PC</p> | <p>PC to send the diversity surveys links to the WPC members.</p> |

| | | |
|---|--|--|
| <p>v. AIM ethical consideration Ethical form provided by the Simulation Center for the use of the ultrasound equipment on Med-students. Student leaders to adapt the template for the AIM project.</p> <p>6. Pathway Programs</p> <ul style="list-style-type: none"> ▪ The HOP program will be canceled this year because of the COVID-19 situation. HOP activities were supposed to take place in April but now are cancelled. The Explore camp will be online this year probably in the summer. An option is to reschedule the Explore camp to mid-August. The idea is also to give more time for the executive team to plan an online format. More students might be needed to develop online content. The relocation of the Explore camp in August is not an option. The executive team might need to refocus the objective of the camp and more emphasis on networking, chat, and games. ▪ Ideas for the COVID backup plan: Propose to high schools' students' different online modules in the summer with the promise to have face-to-face activities in the fall or in the winter on campus. We might need to limit the number of participants because it might be difficult to find space available in the winter. The space within the school of nursing might be an option. These new ideas should be added to the quarterly update of the Dialogue project. Another idea: movie activities with discussion after. <p>7. Indigenous Health Professions Program</p> <ul style="list-style-type: none"> ▪ The IHPP efforts are now on creating online content. The idea is to create a webinars series interviewing Indigenous students and professionals and also put the webinars on social media pages. IHPP to develop a formal document (guide) for their outreach activities. The IHPP Planning committee is moving forward with the Eagle camp. The camp should take place in July 5-12 on campus. The final decision will be made in May. | <p>HOP and Explore! Student Presidents</p> <p>AAG and SF</p> | <p>PC to send the template to the AIM leaders</p> |
|---|--|--|

| | | |
|---|-------------------|---|
| <p>8. Student WPC (student members)</p> <ul style="list-style-type: none"> ▪ Motion of phasing out SWPC and rework TOR to include HOP and Explore leadership. ▪ Terms of reference is clarified to members that each school has a student representative spot and is a voting member on WPC. However, there have been difficulties to find Medical, Dentistry and Nursing student reps to fill the spots. ▪ Motion to change the terms of reference and add HOP and Explore student leaders as voting members made by NLJ. <p>9. Admissions</p> <ul style="list-style-type: none"> ▪ The Admission Office focus for 2020 is on the rural population. 5 new positions were offered. CASPER result will replace the MMIs that were supposed to take place in April. For the Indigenous students two possible candidates for 2020. | <p>NA</p> | <p>PC to follow up with Dr. Moss for the procedure to change the terms of reference.</p> <p>Jyayi Li, Maria Gueorguieva, Salima Ramdani to contact their student association president to create a student WPC representative role as part of their constitution.</p> |
| <p>10. Varia</p> <ul style="list-style-type: none"> ▪ New promotional postcards for the outreach programs for the recruitment of volunteers for the different programs. Cards will be given during the orientation sessions. | <p>NLJ</p> | |

Meeting adjourned at 4:00.