Academic Associate, Postgraduate Medical Education, Assessment and Evaluation, Faculty of Medicine, McGill University

The Postgraduate Medical Education (PGME) Office in the Faculty of Medicine at McGill University is seeking applications for an Academic Lead, Assessment and Evaluation.

Position

The Academic Associate, PGME Assessment and Evaluation works closely with the Assistant Dean, PGME, and the PGME Faculty Lead, Assessment and Evaluation, to develop and implement assessment and evaluation related activities and initiatives across residency training programs. Specifically, s/he will be responsible for supporting the planning, design, development, and implementation of key projects and activities related to assessment and evaluation in the context of postgraduate education.

The Academic Associate will require expertise in assessment and evaluation in educational contexts, to successfully work with the PGME Office and the residency training programs in the following areas (but not limited to): support the development and implementation of methods of assessment related to Competency-Based Medical Education (CBME); support the development and implementation of performance-based assessment methods; contribute to capacity building initiatives with teachers, learners and administrative personnel in residency programs; contribute to the interpretation of qualitative and quantitative data; and assist with addressing accreditation-related priorities related to assessment of learners and teachers, and program evaluation. In addition, it is expected that the successful candidate participate actively in assessment and program evaluation committees in the PGME office. The Academic Associate, Assessment and Evaluation will interact closely with program directors and administrative personnel in residency training programs. The incumbent would also contribute to the research mandate and capacity building objectives of the unit.

The successful applicant will hold a Contract Academic Staff appointment in the Faculty of Medicine as an Academic Associate. This position is full-time, and is a one-year renewable appointment. The successful candidate will report to the Assistant Dean, PGME. The salary will be commensurate with qualifications and experience.

Education/Experience

The ideal candidate will hold a Master’s degree in education or a related field in the sciences or social sciences, with demonstrated expertise in higher education and/or health professions education. Additionally, the candidate will have knowledge of, and demonstrated expertise in, assessment and evaluation processes and strategies, as well as effective interpersonal skills and the ability to work collaboratively in a team environment. Bilingualism (French and English) and experience in health professional education, competency-based education and learning platforms are assets.

Application Process

Applications need to be submitted online at: www.mcgill.ca/medicine-academic/positionsavailable. The deadline to apply is December 30, 2017.

The following supporting documents are required:

- cover letter & curriculum vitae
- names and contact information of three referees

We thank all applicants for their interest; however, only applicants selected for an interview will be contacted.
McGill University is committed to diversity and equity in employment. It welcomes applications from women, Aboriginal persons, persons with disabilities, ethnic minorities, persons of minority sexual orientation or gender identity, visible minorities, and others who may contribute to diversification. All qualified applicants are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadians and permanent residents will be given priority.