The Montreal Neurological Institute in the Faculty of Medicine at McGill University invites applications for an Academic Associate position (Executive Director, Biomarkers of Parkinson’s Disease Research Program – BPDRP).

Working closely with the lead Principal Investigator of the BPDRP, Dr. Julien Doyon, an initiative funded by a ‘Fondation Courtois’ grant, the successful candidate will oversee all logistical aspects of the BPDRP activities. Specifically, s/he will generate policy/procedure documents, manage staff hired on BPDRP, provide support for different local and international working groups and collaborators, prepare progress reports for ‘Fondation Courtois’, liaise with BPDRP domestic and international partners, oversee BPDRP-related training activities, write grant/funding applications as well as submissions of scientific articles/work to peer-review journals and other forms of media for knowledge dissemination, all within the open science framework at the MNI.

Specific duties include:
- Provide scientific, strategic and operational leadership within the BPDRP.
- Work closely with the lead PI to define and implement overall scientific direction, research and training activities, strategic action plans, and priorities of the BPDRP.
- Plan and manage the day-to-day operations of the BPDRP, and all scientific projects under its umbrella, ensuring project controls, accurate reporting, and accountability.
- Liaise with the BPDRP domestic and international partners.
- Lead and participate in the writing of scientific papers related to the BPDRP.
- Prepare scientific reports to ‘Fondation Courtois’. Plan and advise on managing the operating budget, and prepare staffing plans.
- Provide support to various local and international BPDRP working groups. Oversee their activities and responsibilities.
- Coordinate project performance review process to measure and evaluate progress against established goals for BPDRP.
- Identify and pursue new funding opportunities that will amplify the return on investment from the ‘Fondation Courtois’ grant, including proposal preparation and grant writing.
- Participate in the development of a BPDRP communication strategy, and organize meetings and workshops for the BPDRP.
- Participate in the development of a long-term sustainability business plan and fundraising strategy for the BPDRP.

This position is a contract position for five (5) years, with an automatic review performed after one year. The salary will commensurate with experience.

Education/Experience
The successful candidate must hold a PhD degree (preferably in neuroscience, psychology or related disciplines) and have relevant postdoctoral experience. We seek a candidate with at least 7-10 years of experience conducting behavioral and neuroimaging research using magnetic resonance imaging in humans, preferably with both healthy and clinical populations, and with demonstrated teaching and training/supervision experience. Excellent communication skills are required including a demonstrated ability to build constructive and effective relationships. The ideal candidate should be highly motivated and have strategic judgment and advanced project management skills. We require fluency in both English and French and – very importantly – a high proficiency in English scientific writing. We seek a candidate with an excellent record of publications in internationally recognized journals, as well as a documented history of grant writing. In addition to these professional skills and qualifications, the ideal applicant will have personal qualities that will foster a stimulating work environment. Some travel to conferences, meetings and workshops is required.

Application Process
An application letter and a curriculum vitae should be sent to Dr. Julien Doyon (julien.doyon@mcgill.ca) by October 5th, 2018. We thank all applicants for their interest. However, only applicants selected for an interview will be contacted.

McGill University hires on the basis of merit and is strongly committed to equity and diversity within its community. We welcome applications from racialized persons/visible minorities, women, Indigenous persons, persons with disabilities, ethnic minorities, and persons of minority sexual orientations and gender identities, as well as from all qualified candidates with the skills and knowledge to productively engage with diverse communities. McGill implements an employment equity program and encourages members of designated equity groups to self-identify. Persons with disabilities who anticipate needing accommodations for any part of the application process may contact, in confidence, Professor Angela Campbell, Associate Provost (Equity and Academic Policies) by email or phone at 514-398-1660. All qualified applicants are encouraged to apply; however, in accordance with Canadian immigration requirements, Canadians and permanent residents will be given priority.