CANADIAN STUDIES ASSOCIATION OF UNDERGRADUATE STUDENTS
CONSTITUTION

Whereas the undergraduate students of the McGill Institute for the Study of Canada have
expressed their desire to be associated with other arts Departments of McGill University under
the Arts Undergraduate Society (AUS), let it be declared:

I

1.0 This Act may be cited as the Constitution Act of 2004.

1.1 This Act was amended 16 January 2007.

II Name

2.0 The organization shall be called the Canadian Studies Association of Undergraduate
Students (herein after CSAUS) of McGill University.

III CSAUS Mandate

3.0 The CSAUS represents all undergraduate McGill students associated with the McGill Institute
for the Study of Canada and to promote their welfare and interests. The CSAUS shall provide
activities and services to enhance the educational, cultural, environmental and social conditions
of its members.

IV CSAUS Membership

4.0 Any student with a Canadian Studies minor or major or honours, or taking a minimum of two
Canadian Studies courses per term and paying AUS fees qualifies as a member of the CSAUS
and holds voting privileges.

V CSAUS Executive Committee

5.0 The governing body of the CSAUS shall be known as the CSAUS Executive Committee. The
CSAUS Executive Committee shall be represented to the University, the Arts Undergraduate
Society of McGill (AUS) and to the public, by the CSAUS Executive Committee.

5.1 The CSAUS Executive Committee shall recognize the supremacy of the Constitution Act of
2004 and be bound by it. The Executive Committee shall make all decisions and take action on
behalf of the CSAUS including budgetary matters.

5.2 Auxiliary members and committees may be appointed as the Executive Committee sees fit.

5.3 The CSAUS Executive Committee shall be comprised of at least three permanent members:
the Prime Minister, the Minister of Finance and the Minister of External Affairs. The CSAUS
Executive Committee members must be students with a Canadian Studies minor or major or
honours and be in good standing with the University.

5.4 The term of office for members of the Executive Committee shall be from May first to April
thirtieth.

VI CSAUS Executive Committee Members
6.0 The Prime Minister shall be present at and Chair of all meetings of the CSAUS. He or she will represent the CSAUS to the University, the public and to the AUS. The Prime Minister shall set the agenda, date, time and place of the CSAUS Executive Committee meetings.

6.1 The Minister of Finance may receive monies and receipts on behalf of the CSAUS and shall deposit them on behalf of the CSAUS to the AUS. He or she shall be custodian of all records, ledgers and receipts. The Treasurer shall keep accurate records of all funds and shall inform the CSAUS Executive Committee on the financial position of the CSAUS. He or she shall hand over all records to his or her successor at the end of his or her term. The Treasurer shall act as official representative of the CSAUS should the Prime Minister be unable to perform this function.

6.2 The Minister of External Affairs shall be responsible for informing all CSAUS members of upcoming Canadian Studies events and any other pertinent information. Furthermore, he or she shall represent the CSAUS at AUS council and report back to the CSAUS Executive Committee on any decisions made.

VII CSAUS Executive Committee Meetings

7.0 All the CSAUS Executive Committee meetings are open to the public; however meetings may be held privately at discretion of the CSAUS Executive Committee. Quorum for any Executive Committee meeting is two Executive Committee members.

7.1 The CSAUS Executive Committee meetings will be held at least once a month during the fall and winter terms at the time, place and date set by the Prime Minister.

VIII CSAUS Executive Committee Elections

8.0 The CSAUS Executive Committee elections shall be regulated by the AUS’s department association electoral bylaws.

8.1 All members of the CSAUS are eligible to vote in the elections.

8.2 Poling period shall last for two school days, and shall be announced at a meeting of the CSAUS Executive meeting and be made public at least fourteen days in advance.

8.3 Election results are determined based on a simple majority.

8.4 Outgoing members of the CSAUS Executive Committee will be responsible to the CSAUS to ensure that the elections run smoothly.

8.5 In the event that an elected position of the CSAUS Executive Committee becomes vacant during the term, a by-election may be held at the discretion of the CSAUS Executive Committee.

IX CSAUS Executive Committee Member Removal

9.0 Any member of the Executive Committee may be removed from office for impropriety, violation of the provisions of this Constitution, delinquency of duties or misappropriation of funds.

9.1 A motion to remove a member of the Executive Committee must be presented in writing to the Executive Committee at a regular meeting of the CSAUS Executive Committee and must be signed by at least two members of the Council, or fifty percent of the CSAUS members. The motion to remove will then be inscribed on the agenda of the next regular meeting of the CSAUS.
X Miscellaneous Provisions

10.0 English and French are the official languages of the CSAUS. Members of the CSAUS may use either official language at all meetings and in all documentation of the CSAUS.

10.1 All documentation of the CSAUS and its Committees shall be public.

10.2 All actions and decision taken by the CSAUS shall be in line with University policies, Provincial and Federal legislation, and the Canadian Charter of Rights and Freedoms.

XI Constitutional Provisions

11.0 This Constitution repeals and supersedes all previous constitutions.

11.1 This Constitution may only be amended by unanimous consent of the Executive Committee.

11.2 The CSAUS and the CSAUS Executive Committee may operate notwithstanding the provisions of article 5.3 of this Constitution