**MIND MAPS** are both verbal (words) and non-verbal (pictures, symbols, colours).

*Mind Maps will help you read and retain information:*

- Show relationships between ideas
- Moves thinking from the general to the specific
- Review quickly by looking at key words

*How to use a use mind map:*

- Taking notes from text or lecture
- Brainstorming a topic
- Planning and organizing ideas
- Linking main ideas to smaller details
- Summarizing

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**YOU CAN USE MIND MAPS ALONGSIDE THE CORNELL NOTES**

- Divide notepaper in half: 1/2 for a mind map, 1/2 for information more suited to traditional paragraph method.
- You can also add mind maps INTO your paragraph-style notes.
- Mind maps are also useful for summarizing notes taken in Cornell format.

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**SOME TIPS TO REMEMBER**

- Keep a working document to keep track of what you know
- Review your notes weekly
- Relate notes from lectures to textbook notes
- Make up your own examples when reviewing your notes
- Relate information to things in everyday life

Created by Joey Faria (Learning Resources Intern), Isabella Scurfield (Learning Resources Intern) & Patricia Diaz del Castillo (Learning Resources Advisor) Office for Students with Disabilities, McGill University (2016)
Note-Taking Strategies

Taking good notes can make a difference in your learning experience. Here are two strategies that will quickly improve your note-taking skills!

THE CORNELL SYSTEM can be used in class, or when reading a textbook or scholarly article.

- Page layout
  - The page layout includes large margins on the left (the ‘Cue Column’) and at the bottom of the page in which to write a brief summary. To the right of the Cue Column is the Note-taking Column.

- Content
  - In the Cue Column write a key word, phrase, and/or question that will serve to jog your memory of the ideas you wrote in the Note-taking Column. When studying, you can fold over the Notes Column to test your knowledge.

References:
Learning Strategies, Student Academic Success Services, Queen's University, Kingston, ON
http://sass.queensu.ca/learningstrategies

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