



Standard Operating Procedure (SOP)

Cleaning & Decontamination	Title:	SOP No. SAIL-Xtreme-SOP-04
		Version No. 02
		Effective Date: July 28, 2017
Author: Mathieu Simard, M.Sc.		Page: 1 of 5

Approvals

Name	Signature	Date
SAIL Director: Dr. Barry J. Bedell	On File	July 28, 2017
Reviewer: Dr. Barry J. Bedell	On File	July 28, 2017
ARD Director : Dr. Lucie Côté	On File	July 28, 2017
ACC Chair: Dr. Momar Ndao	On File	July 28, 2017

Distribution

Small Animal Imaging MRI Laboratory (SAIL), RI-MUHC, 1001 Decarie Blvd, Suite E.S2.1602
Glen Facility Animal Care Committee (FACC)
Small Animal Imaging Laboratory Website: to be determined
RI-MUHC Portal: https://researchportal.muhc.mcgill.ca

TITLE: Cleaning & Decontamination	SOP No. SAIL-Xtreme-SOP-04
	Version No. 02
	Effective Date: July 28, 2017
	Page 2 of 5

Table of Contents:

1. Purpose	Page 3
2. Scope	Page 3
3. Responsibility	Page 3
4. Materials	Page 3
5. Procedure	Page 4
6. References	Page 4
7. Appendices	Page 4
8. History of Validated Versions	Page 5

TITLE: Cleaning & Decontamination	SOP No. SAIL-Xtreme-SOP-04
	Version No. 02
	Effective Date: July 28, 2017
	Page 3 of 5

1. Purpose

This SOP describes the sanitary measures for cleaning and maintaining the In-Vivo Xtreme optical imager and the SAIL Imaging suite (room E.S2.8100).

2. Scope

Applicable to all studies involving scanning with the In-Vivo Xtreme optical imager in the SAIL Imaging suite.

3. Responsibility

- 3.1 The study Principal Investigator(s) and/or his/her designate(s) is responsible for maintaining sanitary conditions within the SAIL Imaging suite.
- 3.2 The study Principal Investigator(s) and/or his/her designate(s) is responsible for removing all items brought into the area upon completion of work and cleaning the area. Arrangements for the removal of biohazardous equipment and/or waste must be arranged with the SAIL Manager at the time of booking the imager.

4. Materials

- Approved disinfectant solution or wipes
- Paper towels
- Sharps container
- Benchttop liner
- Biohazard bags*
- Personal protective Equipment (PPE)

* ***May not be required***

TITLE: <p style="text-align: center;">Cleaning & Decontamination</p>	SOP No. SAIL-Xtreme-SOP-04
	Version No. 02
	Effective Date: July 28, 2017
	Page 4 of 5

5. Procedures

- 5.1 Wipe down all surfaces that came in contact with animals with approved disinfectant solution or wipes and paper towels at the end of each use of the In-Vivo Xtreme optical imager.
- 5.2 If an induction chamber was used, change the benchtop liner and wipe down all surfaces with Approved disinfectant solution or wipes and paper towels.
- 5.3 Dispose all garbage in a biohazardous waste disposal bag.
- 5.4 Perform a quick visual check around the imager and spot clean any areas of it or on the floor that may have been dirtied during the scan session. Ensure that if blood or any other biohazardous fluids/materials are wiped up, that the wiping substrate is disposed of in a biohazard bag or container.

6. References

OP-08.00 Procedure Room Maintenance

7. Appendices

None.

