EXTENDED STAYS
You may extend your stay up to August 5 if you have proof of a summer course.
- The nightly fee is $40.
- Complete the extended stay request form and return with payment by Friday July 19, 2019 to the front desk.
- Forms may be obtained at the front desk or downloaded online.

VACATING YOUR ROOM/APARTMENT
The apartment/room must be cleaned before leaving. Your student account fee will be charged for a professional cleaning crew if the apartment is not left clean. Charges will be divided among the tenants of the space for common areas and bedroom charges will go to the occupant of the room.

Get together with your housemates to give the common areas a remedial cleaning. DO NOT LEAVE ANY PERSONAL ITEM(S) BEHIND.

In all rooms
- Remove all posters, tape, wall coverings/drawings of any kind from all walls
- Wash fingerprints, grime and smudges off walls (especially around light-switches, doorjambs, etc)
- Vacuum / wash floors
- Clean all surfaces: desk tops, drawers, tables, chairs, bookshelves, window ledges, TV, etc
- Throw out all garbage & recycling
- Bring back any removed furniture

Bathroom
- Clean sink, tub and toilet
- Clean mirror, cabinets & cupboards (inside and out)

Kitchen / Dining Room
- Clean all surfaces: counter tops, cupboards (inside and out), drawers, tables, chairs, etc
- Pull out fridge and stove (unplug first!) and clean sides, walls, floors
- Clean fridge with a mild cleanser (drawers, racks and freezer)
- Clean inside of stove (including oven, oven door, racks broiler pan) with oven cleaner
- Clean outside of stove (including stove top, burners, burner plates, outside oven door, range hood)
- Clean microwaves and toaster ovens inside and out

RETURN KEYS & CARDS
Return all bedroom/apartment keys and temporary access cards/fobs to the Solin office. If the office is closed please contact howard.zinman1@mcgill.ca to make alternate arrangements.

ROOM INSPECTIONS
A room inspection will be conducted after you move out. Be advised that your student fee account will be charged for repairs or replace broken furniture, which was not previously recorded on your room/apartment inspection sheet. The room/apartment and its furnishing are to be left in the same condition they were found.

MAIL
We are unable to hold your mail, therefore you must:
- Forward your mail to your next address by visiting any post office or www.canadapost.ca to fill out a change of address form (there is a fee for this service).
- Notify McGill of your new address by updating your personal information on MINERVA.
- Change your address with anyone who may send you mail.

CLOTHING & FOOD COLLECTION
If you wish to donate gently used clothing and household accessories, leave them in the basement study room of the main building. Items will be donated to non-profit organizations Renaissances and Yellow Door.

WANT TO LIVE IN RESIDENCE NEXT YEAR?
McGill has options for you! You may continue living in your current residence or move to other McGill apartments.

Call 514-398-6368 for more information or visit: www.mcgill.ca/students/housing/fees-applying