



MOVE-IN MEMO 2024

CAMPUS 1 MTL - 420 SHERBROOKE W.

Student Housing and Hospitality Services would like to extend a warm welcome to all residence students! This memo will help you plan your move and provide important information about your building.

GETTING READY FOR MOVE-IN

RESERVE YOUR MOVE-IN DAY

The move-in period is August 15-September 1, 2024. Residence Staff will be able to assist you from 9h00-21h00 daily. To move-in time outside of these dates and times please email campus1mtl@studenthousing.com and let us know, we will make our best to make the accommodation.

Step 1: [Prior to move-in fill out this form](#)

Step 2: [Book a move-in time & date](#)

Please follow all instructions and safety protocols provided by our greeters when you arrive.

MCGILL ID CARD- Submit your photo by August 8

Your student ID card gives you access to essential services on campus and in residences.

1. [Submit your photo](#) by August 8 to Service Point for approval.
2. Once your photo is approved, you will receive a confirmation email. **Please DO NOT make an appointment with Service Point.**
3. Instead, pick up your ID card from Student Housing and Dining Service Centre at 3465 Durocher from 9h-16h, when you move in.

CONTACT INFO

MANAGEMENT OFFICE:

514-273-7626

Monday-Friday, 9:00 am - 5:00 pm

SERVICE DESK STAFF:

514-273-7626 | Campus1mtl@studenthousing.com

Hours: Monday - Sunday: 9h00 - 1h00* next day

Desk closes on last day of exams in December.

COMMUNITY ASSISTANT ON-CALL

514-248-0115

STUDENT HOUSING AND DINING SERVICE CENTRE:

514-398-6368 | housing.residences@mcgill.ca

Hours: 9h00- 16h00

3465 Durocher, Montréal, QC H2X 2C6

For questions regarding residence admissions, hall and room changes and off-campus housing.

FOLLOW US ON INSTAGRAM:

 [/mcgillresidences](https://www.instagram.com/mcgillresidences)

SAFETY & SECURITY

IN CASE OF EMERGENCY

If a student or community member is in immediate danger:

- **CALL 911** (Montreal emergency services) for an emergency requiring ambulance, fire or police.
- If the incident occurs at Campus 1 MTL call **their Security services: (514) 264-1773** or **Community Assistant On-Call at (514) 248-0115**
- If it occurs on campus call **McGill Security at 514-398-3000.**

FOR RESIDENCE RELATED MATTERS :

CALL CAMPUS 1 MTL SECURITY SERVICES AT 514-264-1773

MOVING IN

CHECK-IN

You will be asked to identify yourself using a government issued ID.

There will be two distanced check-in tables at the property entrance under the tunnel. Once completed, you will be issued a key packet which includes:

- 1 key fob
- 1 laundry card
- 1 bedroom key
- 1 mailbox key (1 key per room for a 2 bedroom)

GUESTS DURING MOVE

All resident students are permitted to have guests to assist them during their move. However, guests are not permitted to stay once the move-in is complete.

PARKING

Paid parking is available during the move-in period on the G-1 level of Campus 1 MTL.

UNIT CONDITION FORM

Once you have completed your move-in, you will be required to complete your Unit Condition Form, using [this link](#).

MOVING BINS AND CARTS

Moving bins and carts will be available to any student moving into Campus 1 MTL. They can be signed out from any of the check-in locations located:

- Rez-de-chaussée – Passenger Drop Off Move-Ins
- Parking Tunnel – Parking Vehicle Move-Ins

You will be asked to exchange ID in order to get the use of a bin.

ELEVATORS

Three of the four elevators will be available for students moving in.

ROOM INFORMATION

WHAT TO BRING

It might be tempting to bring as much as you can from home but keep in mind that you have limited space in your new residence room. Appliances such as microwaves, toasters, electric oven, rice cooker, coffee maker are not permitted in residence rooms. Here is a list of must-haves to pack or purchase upon arrival.

BEDROOM

- Bedroom lamps and bulbs
- Bedding (twin extra-long) and pillows
- Laundry hamper basket
- Wastebasket and garbage bags

BATHROOM

- Shower curtain & rings (needed)
- Plunger & toilet brush
- Towels, rags, bath mat
- Toilet paper & toiletries

IN GENERAL

- Common area: standing lamps and bulbs
- Broom, dustpan and mop
- Garbage bin and bags
- Cleaning supplies
- Decorative items

Mini-fridge- *Only 1 mini-fridge per unit; must be 750 watts or less

ORDER YOUR ITEMS IN ADVANCE

When packages arrive at Campus 1 MTL, you will receive an e-mail notification advising you that your package is ready to be picked up.

Packages received prior to move-in day will be stored in your room until your arrival.

Your postal address while living in residence is:

YOUR NAME

ROOM NUMBER

420 Sherbrooke Street west

Montreal, Quebec H3A 1B2

FOOD SERVICES

MANDATORY MEAL PLAN - ALL YOU CARE TO EAT

- The [All you Care to Eat Campus1 Mandatory Meal Plan](#) is linked directly to your access fob key, giving you unlimited access to the Campus1 MTL dining hall, with no restrictions on how often you enter, or what you eat. Simply tap your fob key upon entering the dining hall and enjoy as much as you care to eat.
- The Mandatory Meal Plan applies to all residents living in residence at Campus1 MTL and will be administered and managed by Campus1, and not McGill dining services

FEES AND PAYMENT

The plan is due in two installments and is payable by the student directly to Campus1 (ECV Montreal LP):

- \$2,900 due on August 31, 2024 for the fall semester (August to December)
- \$2,900 due on December 31, 2024 for the winter semester (January to April)

HOURS OF OPERATION

August 15 - August 17

Breakfast Only - 9h30 - 11h30

August 17th - August 27th

Brunch: 9h00 - 12h00

Dinner : 17h00 - 19h00

CLOSED between service periods.

August 28th - May 3rd

Monday to Friday (Open 7h00 - 21h00)

Breakfast: 7h00 - 9h30

Lunch: 11h30 - 14h30

Dinner: 16h30 - 20h00

Open between service periods, for light snacks and beverages.

Saturday to Sunday & Holidays

Brunch: 9h30 - 14h30

Dinner: 16h30 - 20h00

Open between service periods, for light snacks and beverages.

Dining Hall Guests:

External guests are welcome to eat in the dining hall but are required to pay for their meals.

Regular Guest Rate

Breakfast - \$16.49 plus tax

Brunch/ Lunch - \$20.89 plus tax

Dinner - \$25.29 plus tax

Special McGill Student Rate :

(If the Guest is a student of McGill and has a current and active student card with face and expiry active, then they are able to receive the following rates)

Breakfast - \$12.95 plus tax

Brunch/ Lunch - \$14.95 plus tax

Dinner - \$16.95 plus tax

ONECARD

In addition, you are assigned a [oneCard](#) account that can be used at the 15 on-campus dining locations, the McGill Bookstore, and several other services.

- It is **directly linked to your McGill ID card**.
- There is nothing for you to do, it is **automatically activated** on August 17, 2024.