

PROJECT INFORMATION

Please complete the fields below with information regarding your project.

Title of Proposed Project Pizza Picnic: Sustainability in the Classroom and Beyond

Amount Requested from SPF \$300
Typical requests are ≤\$300

Campus(es) Impacted Downtown Macdonald Gault Nature Reserve Other _____

CONTACT & SUBMISSION INFORMATION

Project Leader

This person must be a current McGill University student, administrative staff, or academic staff.

Name	<u>Jessica Latus</u>	Affiliation	<u>Administrative Staff</u>
Email	<u>jessica.latus@mcgill.ca</u>	Campus	<u>Downtown</u>
Faculty/Unit/Organization	<u>McGill Office of Sustainability</u>		

Please list the names of any additional core project team members:

Krista Houser (krista.houser@mcgill.ca), Kelsey Litwin (kelsey.litwin@mcgill.ca), &
 Juanyu Yang (juanyu.yang@mail.mcgill.ca)

Our team has read the [SPF Terms & Conditions](#) and agrees to respect them. Yes No

In line with the [SPF Eligibility Criteria](#), our team certifies that this project takes place on a [McGill University campus](#) and primarily impacts the [McGill community](#), is [sustainability focused](#), is requesting [seed funding](#), and is [action oriented](#). Yes No

PROJECT OVERVIEW + PLAN

1. Please describe your initiative, including details on when and where it will take place.

Our event, "Pizza Picnic: Sustainability in the Classroom and Beyond" will take place on September 13th from 11:00am to 1:00pm on campus as part of the Sustainable Futures Festival. This event will be open to all students, and will feature two new sustainability learning opportunities coming this fall, a 13-week course (FSCI-198: Climate Crisis & Climate Action) and 30-minute online module (Creating a Brighter Future: Sustainability at McGill). Students will learn about sustainability, the challenges we face, and how they can take action at McGill and beyond, while enjoying free pizza.

2. Please describe how your initiative is sustainability focused and how it will be managed sustainably.

You may find it helpful to consult the [SPF Sustainability Brief](#), the [Climate & Sustainability Strategy 2020-2025](#), and the [Equity, Diversity & Inclusion Strategic Plan 2020-2025](#).

During the event, speakers will share why students should learn more about sustainability, and insights into how they can engage with sustainability, and will present the module and course, as new opportunities to do so. Furthermore, the module is a flagship action within the Climate and Sustainability Strategy 2020-2025, and the course is an equally important action within the strategy, and this event is meant to publicize their releases. After the speakers have finished their discussion, students will be able to participate in engagement activities to further emphasize the opportunities they have to learn more. Finally, this event will be managed sustainably, as we'll apply to be certified as a Sustainable Event.

3. Please describe how your initiative will involve and directly benefit the McGill community. List all stakeholders.

The target audience of this event is mainly students; however it's open to all, and we will see a variety of stakeholders attending, including McGill faculty and staff. The event is to highlight the launch of the Sustainability Module and Climate Action & Climate Crisis course, both of which have been collaborative efforts between administrative staff, senior leaders, students, and faculty members, many of whom will be attending the event. The event will be co-hosted by the McGill Office of Sustainability and Teaching and Learning Services, and will be advertised widely to garner as much interest as possible.

4. How many participants or beneficiaries do you expect for your project? How will you share information about your project (e.g. flyers, newsletters, webpage, etc.)?

We expect about 200 participants to directly attend this event; however, through word of mouth, we believe that many more students will learn about the module and course as a result. In terms of promotion, this event will be advertised through the Bicentennial Team's communications channels, the McGill Office of Sustainability's social media, newsletter, and website, as well as partner student clubs' social media platforms and listservs.

5. Please describe why you need funding from the SPF. Explain what your anticipated project expenses are and how they will be used.

We need funding from the SPF primarily to purchase food to incentivize student participation at the event. The time slot we secured for this event is during lunch hours, therefore being able to offer food to attendees will help attract more students. Additionally, our engagement activities will require printing and other materials like sharpies and pens. All funding we have requested will be used for organizing this event.

6. If you are requesting SPF Tiny Stream funding for an event, are you planning to certify the event with the [McGill Sustainable Events](#) program? Yes No N/A

7. Please fill the budget table below or upload a budget in .XLS or .XLSX format. If submitting your own, please make sure both expenses and revenues are included and clearly indicate the expenses that the SPF will cover.

Expenses	Cost (\$)	SPF to Fund
Pizza + plates + napkins	\$270.00	<input checked="" type="checkbox"/>
Printing	\$20.00	<input checked="" type="checkbox"/>
Other materials (sharpies, pen	\$10.00	<input checked="" type="checkbox"/>
	\$0.00	<input type="checkbox"/>
	\$0.00	<input type="checkbox"/>
	\$0.00	<input type="checkbox"/>
	\$0.00	<input type="checkbox"/>
	\$0.00	<input type="checkbox"/>
TOTAL	\$300.00	

Revenues/Other Funding Sources	Amount (\$)
Sustainability Projects Fund (TBC)	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
TOTAL	\$0.00

8. Optional: Upload an appendix with additional information about your project, including any flyers/promotional material that you have created.

To complete the application process, please submit this form and any other applicable documents (budget, appendix) on the SPF website. The SPF Staff will be in touch regarding your application within two weeks of the monthly deadline.