Once complete, please email this form to sustainability@mcgill.ca by January 10, 2020.

# Nominee Information

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **First Name** | **Last Name** | **Position** | **Faculty / Unit / Department** | **Email** | **Telephone** | **Primary contact nominator (Y/N)** |
| Nominee 1\* |       |       |       |       |       |       |       |

# Nominator Information

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **First Name** | **Last Name** | **Position** | **Faculty / Unit / Department** | **Email** | **Telephone** | **Primary contact nominator (Y/N)** |
| Nominator 1\* |       |       |       |       |       |       |       |
| Nominator 2 |       |       |       |       |       |       |       |
| Nominator 3 |       |       |       |       |       |       |       |
| Nominator 4 |       |       |       |       |       |       |       |

\*Required

The **Faculty & Staff Award** recognizes an individual who has inspired real change on the University campuses, thus contributing to create a culture of sustainability at McGill.

| **Questions / Information** | **Complete this section (use bullet points when possible)** | ***Section reserved for Review Committee*** |
| --- | --- | --- |
| **Evaluation criteria** | **Score** |
| Name of nominee |       |  |  |
| Nominee’s role profile (including title and primary duties), described concisely.*(max. 50 words)* |       |  |  |
| Summarize why the candidate deserves the Catalyst Award for Staff.*(max. 100 words)*  |       | Extraordinary contributionThe University has benefited extraordinarily from the candidate’s involvement on campus (over and above what would normally be expected of a person in this position). Candidate demonstrated significant contribution to the McGill culture of sustainability, and its transformation to becoming a learning organization.  |  |
| Outline the candidate’s most important and tangible contributions to sustainability in the McGill community.*(max. 350 words)* |       | Relevance and Degree of ambitionCandidate demonstrated tangible contribution toward sustainability at McGill and addressed a significant challenge for the campuses. |  |
| Describe how the candidate fostered sustainability culture in/around McGill.*(max. 350 words)* |       | Breaking silos and fostering campus community / inclusionCandidate demonstrates outstanding citizenship: builds/strengthens the university community across units/domains/disciplines etc.; fosters culture of shared learning, caring, collaboration and connectedness on campus so that its community members feel welcome, valued, relevant and informed. |  |
|  |  | **TOTAL** |       |