

PROJECT INFORMATION

Please complete the fields below with information regarding your project. Complete the form as a Word document; if you have trouble editing the form contact spf.sustainability@mcgill.ca

Title of Proposed Project Recycled Book & Notebook Give Away

Amount Requested from SPF
Maximum \$300 \$230.6

Downtown

Campus(es) Impacted Downtown Macdonald Gault Nature Reserve Other

CONTACT & SUBMISSION INFORMATION

Project Leader

This person must be a current McGill University student, administrative staff, or academic staff.

Name	<u>Katherine Reed, 260959614</u>	Affiliation	<u>Interfaculty Program in Honours Cognitive Science (B.A. & Sc.)</u>
Email	<u>katherine.reed@mail.mcgill.ca</u>	Campus	<u>Downtown</u>
Faculty/Unit/Organization	<u>Maude Abbott Medical Museum</u>		

Please list the names and affiliations (see "Affiliation" list above for reference) of any additional core project team members:

Alexandra Alac, alexandra.alac@mail.mcgill.ca (260953114), Department Anatomy & Cell Biology
Joan O'Malley, joan.omalley@mcgill.ca, Administrative Coordinator, Maude Abbott Medical Museum

Our team has read the [SPF Terms & Conditions](#) and agrees to respect them. Yes No

In line with the [SPF Eligibility Criteria](#), our team certifies that this project takes place on a [McGill University campus](#) and primarily impacts the [McGill community](#), is [sustainability focused](#), is requesting [seed funding](#), and is [action oriented](#).

Yes No

PROJECT OVERVIEW + PLAN

1. Please describe your initiative, including details on when and where it will take place.

The Jewish General Hospital is culling medical books from its Library. We are student volunteers at the Maude Abbott Medical Museum (MAMM). In September 2023, volunteers at the MAMM recuperated about 20 boxes of books and coordinated a book giveaway. The drive was very successful, and all the books were picked up by students (about 400 books). See Appendix I.

This year we have recuperated another 27 boxes (about 600 books). We plan on setting up a table in the Strathcona Anatomy Building on September 4, 5, and 6 (from 9:30am to 4:30pm) to allow students to take the volumes they want. In addition, we plan to set up a table to give away notebooks made of recycled paper (department stationery, card stock and cardboard). Two students will stand by the table to encourage those passing by to take the books and notebooks.

To promote recycling of paper and books, we will also have book page folding projects on display and instructions (see Appendix II). We will also donate to students notebooks made from paper that has been discarded by departments (i.e, letterhead, empty journals etc.). Student volunteers will upcycle the material by hand crafting the notebooks.

2. Please describe how your idea is an environmental initiative which integrates social and economic considerations, where possible. Include details on how the project will be managed sustainably.

You may find it helpful to consult the [SPF Sustainability Brief](#) and the [Climate & Sustainability Strategy 2020-2025](#).

Repurposing donated textbooks reduces waste at McGill and has a beneficial impact on the environment. The textbooks can be recuperated by students. The project saves the texts from landfills. Some of the textbooks are dated (10-15 years old). We are encouraging students to repurpose the books as art works, or to recuperate and repurpose the materials.

The notebooks repurpose material which would otherwise be thrown away. Recycled notebooks also provide an alternative to non-sustainably made, brand new notebooks. This allows members of the community to save money

3. Please describe how your initiative will involve and directly benefit the McGill community. List all stakeholders.

This project will benefit the McGill community by supplying free, recycled textbooks and notebooks to members of the McGill student community. This Initiative will reduce the amount of paper and cardboard which would otherwise be thrown away. Additionally, medical textbooks and atlas' may be helpful learning resources for students. Lastly, the folded book display along with a simple set of instructions on how to create the display provides members of the McGill community with an interesting and fun way to repurpose books they have at home which they no longer use.

4. How many participants or beneficiaries do you expect for your project? How will you share information about your project (e.g. flyers, newsletters, webpage, etc.)?

We expect about 300-350 students to take advantage of this activity. First, we will create notices of the event and contact different student societies as well as contacting different departmental administrative coordinators to have them send out a notice of the event through their student listservs. See Appendix III. We will also put up a story post on the museum's Instagram account to notify community members. Aside from this, we expect there to be substantial foot traffic from students and other McGill affiliated individuals in the Strathcona building.

5. Please describe why you need funding from the SPF. Explain what your anticipated project expenses are and how they will be used.

We require funding from the SPF to purchase the materials necessary for binding the books. This includes one quart bottle of Neutral pH Adhesive (\$55.10), 2 sets of 50-yard binding thread, and one set of 1/4" diameter round glue brushes (\$16.70). These materials will be ordered from the Carr McLean website.

6. If you are requesting SPF Tiny Stream funding for an event, are you planning to certify the event with the [McGill Sustainable Events](#) program?

Yes No N/A

7. Please fill the budget table below or upload a budget in .XLS or .XLSX format. If submitting your own, please make sure both expenses and revenues are included and clearly indicate the expenses that the SPF will cover.

Expenses	Cost (\$)	SPF to Fund
Italian Fine round glue brushes, Carr McClean	\$16.70	\$16.70
1 Eva Neutral pH Adhesive, 1Quart, Carr McClean	\$55.10	\$55.10
2 Binding thread, 50 yards, Carr McClean	\$58.8	\$58.8
apples to give away	\$100.00	\$100
Mod Podge 16 Oz (Deserres SKU: CS17295)	\$16.99	\$0.00
90 magnetic squares rectangles and circles (x2)	\$23.98	\$0.00
TOTAL	\$271.57	\$230.6

Revenues/Other Funding Sources	Amount (\$)
Maude Abbott Medical Museum.	\$40.97
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
	\$0.00
TOTAL	\$40.97

8. Optional: Upload an appendix with additional information about your project, including any flyers/promotional material that you have created.

To complete the application process, please submit this form and any other applicable documents (budget, appendix) on the SPF website. The SPF Staff will be in touch regarding your application within two weeks of the monthly deadline.