CONSIDERATIONS WHEN WRITING AN ACADEMIC TEXT:
Questions contributed by students of CESL 640 Winter 2012

Go over the draft of your PSPD writing assignment with this checklist before submitting the assignment for feedback. When you submit your portfolio with the PSPD draft, include this checklist along with your answers to each question. You may write the answers on the checklist.

- Who is my audience? (How much do I believe my audience knows about my topic?)
  My audience is not an expert of color constancy, but anyone who is educated.

- What is my purpose? Or what type of text am I writing? (Note that we have looked at GS, CD, PS, and PSPD rhetorical patterns in the course and that these patterns may overlap somewhat. Note also that there are many other patterns that we have not discussed.)
  My purpose is to introduce a problem and a well-known solution to this problem. The type of my writing is PSPD.

- How does my title reflect the purpose of my writing?
The title illustrates that I am going to introduce a method to estimate the color of the illumination.

- How many paragraphs are there? 10 paragraphs

- How do I know how many paragraphs there are? Counting the number of indentations

- Where does the problem section start? The start of the problem section is indicated in the writing by a square bracket.

- How will my reader know where the problem section starts? (Specific language?) By the signal "The problem is that..."

- Where does the solution section start? The beginning of the solution section is indicated in the writing by a square bracket.

- How will my reader know where the solution starts? (Specific language?) By the signal "Several solutions have been proposed."

- Where does the evaluation section start? The beginning of the solution section is indicated in the writing by a square bracket.

- How will my reader know where the evaluation section starts? (Specific language?) By the signal "This method yields satisfactory results."

- Which verb tenses have I used and why? I have used the present tense. The reason is that the introduced method can be used every time (repeatedly over time).

- How many steps are in the process description?
The process is comprised of two phases. The first phase is described in four steps, and
Which connector words do I use in the process description to indicate different steps
(chronology)? First, then, next, finally
First, second, at the end

- In the evaluation section, which words or phrases address evidence of effectiveness of the solution(s)? "This method yields satisfactory results..."
  "...the color by correlation method requires further modifications..."

- What terms do I define?
The defined terms are indicated by underlines.
- What specific language do I use to define terms? (Examples are on pp. 50-57 of the textbook.)

 Carolyn's additions:

  - How are the left and right margins different? The left margin is justified, however, the right margin is not.

Have I made an effort to ensure my ideas are connected and are easy for a reader to follow (for example, by being clear about what I am referencing when I use pronouns such as which, this, that, these, and those)?

Do I have 1-inch margins on all around?

Have I consistently used a 12-point font?

Have I used a variety of sentence types (e.g., simple, complex, compound)?

Have I circled quiz vocabulary?