LEARNING WITH ZOOM

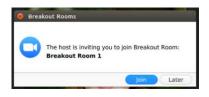
BREAKOUT ROOMS

WHAT ARE BREAKOUT ROOMS?

Breakout Rooms allow participants to meet in smaller groups within the main Zoom meeting. McGill instructors may use this feature to assign students into groups for a short period of time so that they can hold a discussion. To learn about how to create and manage Breakout Rooms in your own meetings, consult the Managing Breakout Rooms resource article from the Zoom Help Center.

HOW DO I JOIN A BREAKOUT ROOM?

- When the host (e.g., instructor, TA) initiates the Breakout Rooms, you'll get a notification inviting you to join your Breakout Room.
- Click the Join Breakout Room pop-up notification to enter.



HOW DO I LEAVE A BREAKOUT ROOM?

- When the host ends the Breakout Rooms, you'll get a notification to either return to the main meeting immediately or after 60 seconds.
- Click **Leave Breakout Room** to return to the main meeting.

All Breakout Rooms will close in 54 seconds
You will be returned to the main session automatically.

Leave Breakout Room

WHAT CAN I DO IN A BREAKOUT ROOM?

While in your Breakout Room and collaborating with your peers on the task the instructor has assigned your group, you've got access to the same <u>controls</u> as the main meeting, for example, unmuting yourself, enabling your video, chatting, reaction buttons, etc.

If you have questions or need assistance from your instructor (the meeting host), you can invite the host into your Breakout Room by clicking the **Ask for Help** button.

You can invite the host to this Breakout Room for assistance.

Ask for Help

If the host has recording enabled and has given you permission to record, then you can record your Breakout Room by clicking the **Record** button in your meeting controls.



To learn more about participating in Breakout Rooms, including how to join and participate from your mobile device, consult the Participating in Breakout Rooms resource article from the Zoom Help Center.

LINKS AND FURTHER RESOURCES

- Participating in Breakout Rooms
- Attendee Meeting Controls
- Managing Breakout Rooms



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