

Department of Anatomy and Cell Biology
Faculty of Medicine, McGill University
Strathcona Anatomy Building
3640 University St, Montreal, QC, H3A 0C7

Code of Conduct in the Anatomy Laboratory

Access to human material in the Anatomy Laboratory is a significant privilege; it is important that donated bodies are treated with the greatest professionalism. As a user of the Anatomy Laboratory, you must observe and adhere to the following Code of Conduct:

1. No material is ever to leave the Anatomy Laboratory. Special study materials (e.g. plastic models) will be made available upon request. Your student identification number will be required to indicate responsibility for the loan.
2. You must respect the expectations of the donors and honor their wishes in accordance with the goals of body donation. You must treat the donated bodies and prosections as you would wish your own body, or that of a member of your family, to be treated.
3. It is prohibited to position or display a body or a part of a body in an inappropriate, comical, or obscene manner.
4. During studies, it is important to adequately moisten the body with 50% alcohol to maintain the proper preservation of the specimens.
5. Donated bodies and prosections have identification numbers. For burial purposes, it is important that these numbers not be removed and that all parts of each body remain on the original dissection table. Prosections should be returned to their original storage locations in the laboratory after use.
6. No photographs or videos are ever to be taken in the Laboratory [Criminal Code (R.S.C., 1985, c. C-46)]
<http://laws-lois.justice.gc.ca/eng/acts/C-46/page-37.html#s-164>.
7. Unauthorized visitors are not allowed in the Anatomy Laboratory.
8. Students are not allowed in the Preparation Room.
9. Eating and drinking are not allowed in the Laboratory.
10. Knee-length laboratory coats, gloves, and safety glasses must be worn at all times. Baseball caps, sandals, and open-back shoes are not permitted.
11. Contact lenses cannot be worn in the Laboratory.
12. Pregnant students or students who suspect pregnancy should consult with their academic advisor as well as the Environmental Health and Safety (EHS) office either to determine an alternative to replace the laboratory credits or to withdraw from the course.
13. The embalming fluid, which contains ethanol, phenol, glycerin, and formaldehyde, is potentially hazardous and must be used in a responsible manner.

14. All scratches, abrasions, and open skin lesions should be completely covered when in the Laboratory.
15. Any cuts sustained in the Laboratory should be treated immediately. A First Aid Officer is available if further treatment is required. All accidents should be reported to the Laboratory Manager, and an incident report form should be filled out.
16. Witnessing a violation of any of the aforementioned points and not reporting the violation to a laboratory supervisor will be considered complicity with said violation; it is therefore incumbent upon all users to notify personnel of any breaches in conduct.

I hereby confirm that:

- I have read and understood the above Code of Conduct and agree to abide by it in its entirety.
- I understand that the Department of Anatomy & Cell Biology within the Faculty of Medicine has the right to enforce any or all standards of the Code of Conduct and can impose sanctions, up to and including removal from a lab/unit/program for a violation of the code, unethical use of human material, or verbal or physical aggression against staff or students.
- I waive and release all claims against the University that may occur at a time when I am not under the direct supervision of those engaged for this purpose by the University.
- I agree to assume all risks related to losses or damages to my personal property while attending the course/lab, and I therefore waive any claim or cause of action and liability against the aforementioned institution and its employees.
- I agree to assume all of the risks related to my own negligence or fault while attending the lab, including personal injury or death, and I hereby waive, release, and discharge McGill University, its governors, employees, agents and students from any and all claims or causes of action, and any liability for personal injury, death, or loss of whatsoever nature or kind caused by my fault or negligence which I or my heirs, executors, administrators, or anyone else may have, arising out of or in any way related to my use of the human tissue.